

# Back TO School

# REPORTER

CCSD.NET • VOLUME 22 • AUGUST 2020

SPECIAL INSERT:  
Reconnecting with  
Our Students

## Family Guide

#1 For Kids  
 #1 Para Los Niños  
 #1 Para SamgyBata  
 #1 ChoTeem

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**CCSD**  
 CLARK COUNTY  
 SCHOOL DISTRICT



## SEVEN TRUSTED LEADERS

### VISION STATEMENT

*"All students progress in school and graduate prepared to succeed and contribute in a diverse global society."*

### CCSD Board of Trustees

The Clark County School District (CCSD) Board of Trustees is a group of seven elected community leaders dedicated to providing the leadership necessary for Clark County public school students to accomplish their educational goals. Each Trustee brings a wealth of experience and concern for children and is committed to ensuring the success of every student.

### Board Responsibilities

The Board of Trustees operates under the principles outlined within Balanced Governance. Trustees are responsible for providing informed oversight for the District, including establishing the broad educational vision and goals for the District, overseeing the establishment of districtwide policies, and adopting a balanced budget. The Board hires the Superintendent, who is responsible for enforcing established policies and overseeing the daily operations of the District. For more information about Balanced Governance, please visit [ccsd.net/trustees/governance](http://ccsd.net/trustees/governance).

### Board Meetings

The trustees hold regular meetings on the second and fourth Thursday (some exceptions include holidays) at 5 p.m. and a work session at 8 a.m. on the first Wednesday of each month in the Board Room of the Edward A. Greer Education Center, 2832 E. Flamingo Road. When appropriate, the Board of Trustees may hold virtual meetings when gathering together in person is not possible. Public notice of all Board meetings, including special meetings, are posted online at least three working days in advance in accordance with the Nevada Open Meeting Law. For a schedule of future meetings and to view agenda items, visit [ccsd.net/trustees](http://ccsd.net/trustees).



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## Connect With Us

### THE TRUSTEES WANT TO HEAR FROM YOU!

*While each trustee represents a different geographical region, all trustees are responsible for providing informed oversight for the entire District. To find out more about the Board of School Trustees, including which trustee represents your district, please visit [www.ccsd.net/trustees](http://www.ccsd.net/trustees) or contact the Board of School Trustees Office at 702-799-1072.*

*Trustees encourage parents/guardians and community members to learn about Focus: 2024, the District's strategic plan to increase student achievement, by visiting [focus2024.ccsd.net](http://focus2024.ccsd.net).*

## SUPERINTENDENT'S MESSAGE



To the students and families of the Clark County School District,

The past school year brought challenges like we have never experienced. And yet, through it all, I am amazed how our District has worked together to overcome the adversity created by the COVID-19 pandemic.

When schools closed in March 2020, the Clark County School District (CCSD) employees immediately got to work building connections through distance education and outreach. This crisis has highlighted how traditional public schools are the center of connections for our students and how they are essential to the well-being of families and communities.

The school closures also magnified the inequities within our District. With the lessons learned in this experience, we are moving forward to provide an academic experience for all students focusing on improvement, innovation, and adaptability. All our work must be done with an intense drive toward equity and access.

The Back to School Reporter provides key information about your child's education. This year the publication also includes a special insert: Reconnecting with Our Students Family Guide with information on the CCSD Reopening Our Schools Plan and the full-time distance education model. This family guide is also available on [reconnect.ccsd.net](http://reconnect.ccsd.net), where you may find the most up-to-date information. If/when the Board of School Trustees recommends transitioning to a new model of instruction, such as hybrid learning or face-to-face instruction, we will provide additional guidance.

Please reach out to your school's administration with any questions, concerns, or suggestions as plans for the school year develop.

Thank you for your commitment to education and your willingness to adapt as we face more unknowns in the upcoming school year. While student success is at the core of everything we do, the safety and health of our employees and students is our foremost priority as we work to reopen our schools.

I am confident that 2020-2021 will bring our schools and community together with a bond that is stronger than ever.

*Dr. Jesus F. Jara, Superintendent of Schools*

*"All our work must be done with an intense drive toward equity and access."*

## SCHOOL CALENDAR FOR 2020-2021

All schools are on a 9-month schedule.

All dates are subject to change based on the latest guidance regarding COVID-19. Please visit [reconnect.ccsd.net](http://reconnect.ccsd.net) for the latest information.

### 2020

Aug. 10-21	Ten (10) Staff Development Days (No School for Students)
Aug. 24	Classes Begin
Sept. 7	Labor Day (No School)
Oct. 14	Elementary School Parent-Teacher Conferences
Oct. 30	Nevada Day Observed (No School)
Nov. 3	Election Day; No School for Students, Licensed Employees, and 9-Month Support Professionals
Nov. 11	Veterans Day (No School)
Nov. 25	No School for Students, Licensed Employees, and 9-Month Support Professionals
Nov. 26-27	Thanksgiving Day and Family Day (No School)
Dec. 18	First Semester Ends; Winter Break Begins End of Day (No School Dec. 21, 2020-Jan. 1, 2021)

### 2021

Jan. 4	Classes Resume; Second Semester Begins
Jan. 6	No School for Students, Licensed Employees, and 9-Month Support Professionals
Jan. 13	No School for Students, Licensed Employees, and 9-Month Support Professionals
Jan. 18	Martin Luther King, Jr. Day (No School)
Feb. 10	No School for Students, Licensed Employees, and 9-Month Support Professionals; First Contingency Day (If Needed)
Feb. 15	Presidents Day (No School)
March 26	Spring Break Begins End of Day (No School March 29-April 2)
April 5	No School for Students, Licensed Employees, and 9-Month Support Professionals; Second Contingency Day (If Needed)
April 6	Classes Resume
May 26	Last Day of School
May 27	Third Contingency Day (If Needed)

# GRADUATION REQUIREMENTS

To graduate, all students are required to meet the testing requirements outlined for their freshman year cohort, regardless of what year they actually graduate.

In 2013, the Nevada State Legislature passed Assembly Bill (AB) 288, which changed Nevada's high school graduation requirements to ensure all students are ready for success in college and careers.

To earn a diploma, students are required to take the ACT with Writing in their junior year at no cost to the student. Students with disabilities may opt out of the College and Career Readiness Assessment (ACT) based on the decision of the Individualized Education Program (IEP) team. Appropriate assessments and accommodations for students with disabilities will be determined by the student's IEP team.

AB 288 also changed the statutory reference to the General Educational Development test (GED) and required the State Board of Education to select a high school equivalency assessment. The following three high school equivalency exams have been approved by the State Board of Education: GED, HiSET, and TASC.

Assembly Bill (AB) 7 authorized two new diplomas. The College and Career Ready Diploma is effective immediately for all students, and a new Standard Diploma, which goes into effect for students in the cohort of 2022.

These changes are aligned with the Nevada Academic Content Standards and are designed to ensure all students are college and career ready.



## Graduation Requirements (for students graduating in 2021 and 2022)

To meet minimum requirements for graduation from the Clark County School District and receive a Standard Diploma, students must take the College and Career Readiness Assessment with Writing required by the state and must complete 22½ credit units of approved course work (23 credits for the Class of 2022) in the following subjects:

- ✓ English – 4 credits
- ✓ Math – 3 credits
- ✓ Science – 2 credits
- ✓ U.S. History – 1 credit
- ✓ U.S. Government – 1 credit
- ✓ Physical Education (PE) – 2 credits\*
- ✓ World History or Geography – 1 credit
- ✓ Health Education – ½ credit
- ✓ Computers – ½ credit
- ✓ Electives – 7½ credits (for those graduating in 2021)

For the Class of 2022, the listing of core credits remains the same with the following changes:

- ✓ Electives – 6 credits
- ✓ Flex Credit – 2 credits

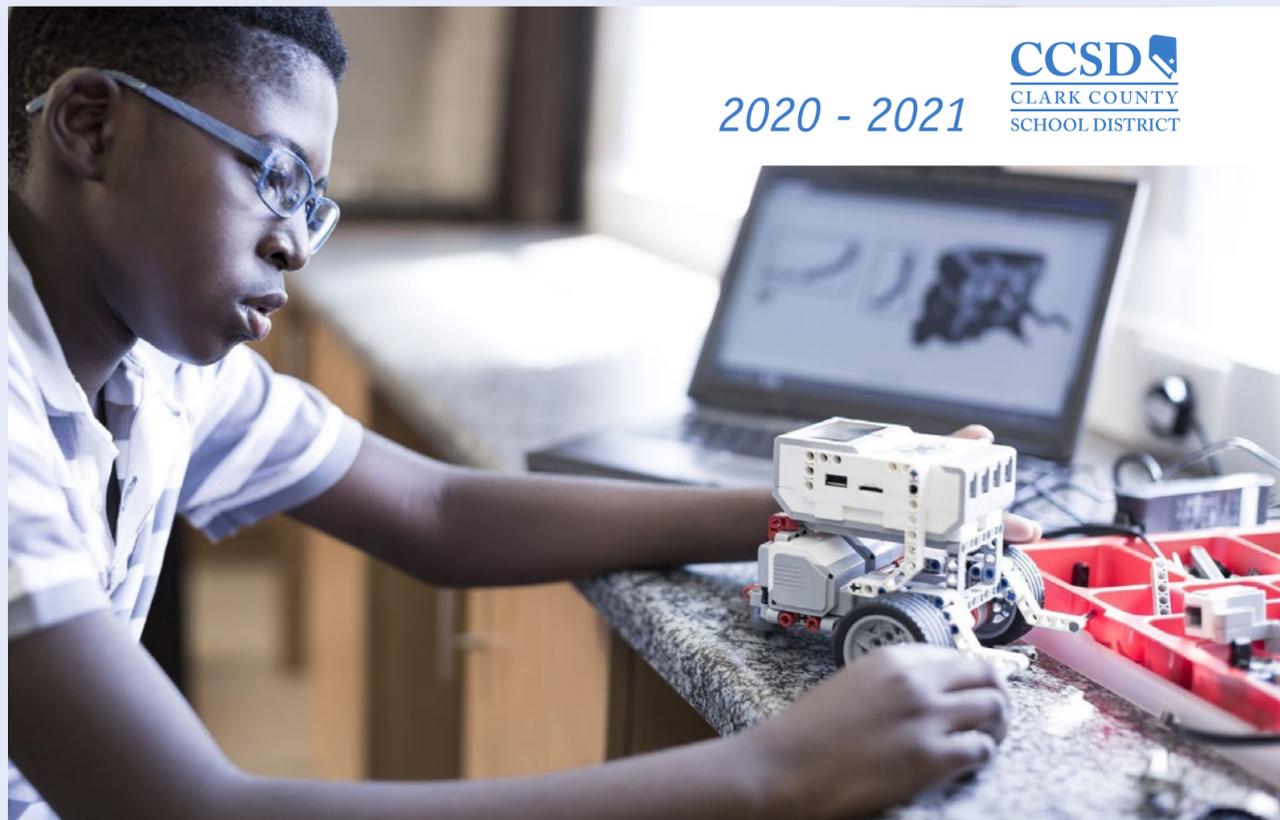
Flex credits can be a second- or third-year CTE concentrator course in one program of study, or a fourth year of math (including Algebra II or higher), or a third year of science, or a third year of social studies.

\* A maximum of one PE II waiver can be earned by participation in certain activities.

**Students who do not complete all requirements for a diploma will not be allowed to participate in graduation ceremonies.**



Visit <https://ccsd.net/departments/guidance-counseling> for the latest information or contact the counseling department at your child's high school.



2020 - 2021

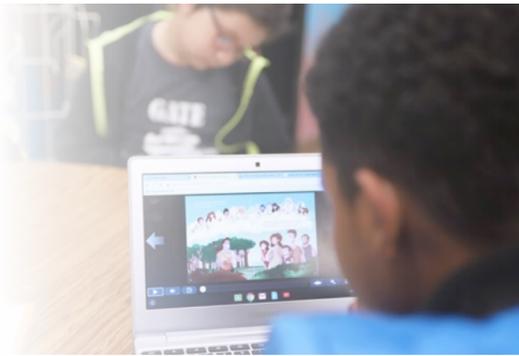


# Family Guide

Important information for parents/guardians on the Clark County School District Reopening Plan in a full-time distance education model.

Reconnecting with Our **Students**





## INTRODUCTION TO THE APPROVED REOPENING OUR SCHOOLS PLAN

Four principles have continuously guided the development of the Clark County School District Reopening Our Schools Plan.

### REOPENING OUR SCHOOLS GUIDING PRINCIPLES

- Ensure the safety and well-being of all students and employees
- Promote equity and accessibility to learning for all students.
- Provide instructional delivery systems to meet the needs of all students.
- Foster positive relationships and interactions.

The Board of School Trustees voted on July 21, 2020, to reopen schools in a full-time distance education model. This guide provides our parents/guardians with important information on navigating the start of the school year and supporting students with successful execution of full-time distance education.

- ✓ Schools will open for the 2020-2021 school year in a full-time distance education instructional model.
  - Updates related to health and wellness will be provided to the Board of School Trustees at regular intervals to inform an eventual transition to hybrid learning or face-to-face instruction.
- ✓ Middle school schedules will operate on a semester-based instructional model, offering students four courses that will be completed in one semester (instead of over the course of a full year).
- ✓ High school schedules will operate on a traditional year-long course instructional model, with principals having the discretion to determine the number of six to eight courses.

## TRANSITIONING BETWEEN MULTIPLE REOPENING SCENARIOS

The District is prepared to transition between multiple potential reopening scenarios, including full-time distance education for all students, in-person instruction following social distancing protocols, and hybrid learning.

The decision to transition from one scenario to another within the Reopening Our Schools Plan will continue to be guided by public health conditions, school staffing scenarios, and additional relevant information. The Superintendent and Board of School Trustees will determine the scenario that the District will support at any given time.

*Should the decision be made to transition to hybrid learning or face-to-face instruction for all students at a future date, additional guidance will be provided.*

- Introduction
- Registration/Infinite Campus
- CCSD Meal Distribution
- Athletics and Activities
- Components of Distance Education
- Roles and Expectations
- Student Class Schedules
- Assessment and Student Data
- Canvas Learning Management System
- Device Distribution
- Internet Access
- GoGuardian
- Acceptable Use Policy and Account Access
- Student Password Reset
- Supporting Our Students with Disabilities
- Supporting Our English Language Learners
- Tutoring and Academic Support
- Parent/Guardian Training for Distance Education
- Social and Emotional Learning
- Health and Wellness
- School Communications
- Student Collaboration
- ParentLink
- Districtwide Communications
- Contact Us

## REGISTRATION INFORMATION

**Registration Began April 16, 2020**  
**Classes Begin Aug. 24, 2020**

Parents must register all new and returning students to the Clark County School District.

Registration is done through the CCSD online registration system. Parents of currently enrolled students may complete online registration using their Infinite Campus account. New families to CCSD may register online at [register.ccsd.net](https://register.ccsd.net) or visit their zoned school. After completing the online registration, parents must bring the required documents to their child's zoned school to complete the registration process. Parents should contact their zoned school for questions regarding registration.

Visit [ccsd.net/zoning](https://ccsd.net/zoning) or call the Demographics and Zoning Office at 702-799-6430 for information.

### Age and Entrance Requirements

Children must meet the following minimum age and entrance requirements on or before Sept. 30, 2020, to be admitted to kindergarten, first, or second grade. (Nevada Revised Statutes - NRS 392.040)

- ✓ Kindergarten students must have attained the age of five years old by Sept. 30 to attend kindergarten.
  - ✓ First-grade students must have attained the age of six years old and demonstrate proof of completing kindergarten at a public, state-licensed private, state-exempt private, or approved homeschool program.
- OR
- ✓ Demonstrate proof of completing kindergarten and promotion to first grade while being a resident of another state in compliance with the age and entrance requirements of that state. Proof must be verified through a report card issued by the last out-of-state public or private kindergarten.
  - ✓ Second-grade students must have attained the age of seven years old and demonstrate proof of completing kindergarten and first grade at a public, state-licensed private, state-exempt private, or approved homeschool program.

Children who have attained the age of six who do not meet the entrance requirements will be placed in kindergarten.

Children who have attained the age of seven who do not meet the entrance requirements will be assessed to determine if the student is developmentally ready for first or second grade.

Children in Nevada between the ages of seven and 18 must be enrolled in and attend school for the entire time school is in session, pursuant to NRS 392.040.

### Registration Required Documents

#### 1. Proof of Address

One form of proof of address is required. A recent utility bill (telephone and cable bills are not acceptable), current mortgage statement, rental receipt, residential lease agreement, or sales contract are acceptable forms of proof of address.

#### 2. Parent/Guardian Personal Identification

A driver's license, picture identification, and/or passport are acceptable forms of personal identification. Permanent and temporary guardians should be prepared to provide proof of guardianship at the time of registration.

#### 3. Proof of Child's Identity

An original birth certificate, passport, or a certified birth card issued by a health district are acceptable documents for proof of a child's identity.

#### 4. Immunization Record

NRS 392.435 Immunization of pupils: Certificate prerequisite to enrollment; conditional enrollment; effect of failure to immunize; report to Health Division; inclusion of certificate in pupil's record.

Unless excused because of religious belief or medical condition, a child may not be enrolled in a public school within Nevada unless the child has been immunized and has received the proper boosters for that immunization or is complying with the schedules established pursuant to NRS 439.550.

For detailed information concerning immunization requirements for children attending CCSD schools, visit [ccsd.net/parents/enrollment#proofimm](https://ccsd.net/parents/enrollment#proofimm).

For assistance with obtaining immunizations, parents may contact the Southern Nevada Health District at 702-759-0850.



Infinite Campus is the District's Student Information System, electronic grade book, and parent/guardian and student portal.

The Campus Parent/Student application provides access to information to understand, monitor, and participate in the educational process.

A mobile app is also accessible for any Apple iOS or Android device.

For more information about Infinite Campus, visit [ccsd.net/infinite-campus](https://ccsd.net/infinite-campus).

Campus Parent/Student will be live for the 2020-2021 school year beginning Aug. 24, 2020. Campus Student usernames and passwords have been changed to the students' Google credentials. Parents/guardians who have a Campus Parent account from the previous school year will continue to use the same username and password. If you do not have an account, please contact your child's school.

If you are having trouble accessing your Campus Portal account, or need assistance, please contact the Portal Liaison or school designee at your child's school. You may also email [portalsupport@nv.ccsd.net](mailto:portalsupport@nv.ccsd.net), or call the Portal Help Desk at 702-799-PORT (7678), Monday-Friday, 6:00 a.m.-5:00 p.m. PST.

### WHAT DOES THE CAMPUS PARENT/STUDENT APPLICATION DO FOR YOU?

Infinite Campus will provide detailed, real-time information including:

- ✓ Calendar
- ✓ Assignments
- ✓ Grades
- ✓ Grade Book Updates
- ✓ Attendance
- ✓ Schedule
- ✓ Academic Plan
- ✓ Fees/Payments
- ✓ Reports
- ✓ District and School Notices
- ✓ Cafeteria Balance
- ✓ School Meals Application
- ✓ Health (Immunizations Only)

# CCSD MEAL DISTRIBUTION PLAN DURING FULL-TIME DISTANCE EDUCATION



Ongoing discussions are continuing daily with the Nevada Department of Agriculture (NDA) requesting the continuation of the Summer Food Service Program along with the nationwide waivers. In the event the District receives NDA waivers, a plan may result in the ability to provide meals to all students at area-eligible locations outside the cafeteria setting. Updates on potential waivers and NDA decisions impacting food distribution for students will be shared as received.

The Food Service Department, while fostering community partnerships, is dedicated to meeting the nutritional needs of students by providing quality meals with exceptional customer service. Updates about meal distribution will be communicated to parents/guardians.

## AUGUST 1 - AUGUST 21, 2020

The Clark County School District (CCSD) will continue to provide meals to students through August 21, 2020 at current food distribution sites. Meals at the majority of CCSD's food distribution sites are served Monday - Friday 7 a.m. - 10 a.m. Free for any child 2 - 18 years old. To find a site near you or for times and locations of mobile food distribution sites, visit [ccsd.nutrislice.com](http://ccsd.nutrislice.com).

## AUGUST 24, 2020 - UNTIL FURTHER NOTICE

CCSD's school year begins on August 24, 2020, and CCSD must distribute meals under the National School Lunch Program (NLSP) and School Breakfast Program (SBP) guidelines outlined by the United States Department of Agriculture (USDA).

- ✓ Following current USDA guidelines, students will need to meet free and reduced-price meal program eligibility in order to receive meals at no cost. Free/reduced eligible students will receive meals at no cost and paying customers will need to pay for meals they receive.
  - 293 CCSD schools offer meals at no cost to all enrolled students, regardless of individual household eligibility and without a meal benefit application. For more information along with a complete list of provision schools, please visit [ccsdfs.info/provision](http://ccsdfs.info/provision).
  - Application for meal benefits must be completed each school year and only one application is needed per household. Applications can be completed online at [www.myschoolapps.com](http://www.myschoolapps.com) or by paper available at schools as well as the main Food Service Department Office located at 6350 E. Tropical Parkway, Las Vegas, NV 89115.
  - Processing of an application takes 7-10 operating days (to reduce processing time we encourage you to apply online). For more information call the Free and Reduced Food Service Office at 1-800-819-7556.
- ✓ Only students enrolled in a CCSD school may receive meals at CCSD school sites.
- ✓ Verification of the above two items must be completed by Food Service personnel prior to meal distribution.

Ongoing discussions are continuing daily with the Nevada Department of Agriculture requesting the continuation of the Summer Food Service Program along with the nationwide waivers.

For more information and answers to frequently asked questions, please visit [ccsd.net/departments/food-service/](http://ccsd.net/departments/food-service/).

# CCSD MEAL DISTRIBUTION PLAN DURING FULL-TIME DISTANCE EDUCATION

## ONSITE MEAL DISTRIBUTION

### Meal pickup time

Times will be aligned with Distance Education schedules at each school and pickup times for each individual school may be checked online at [ccsd.nutrislice.com](http://ccsd.nutrislice.com).

NOTE: Students do not need to be with their parent/guardian to pick up meals and parents/guardians do not have to have their children with them to pick up meals.

### How to pick up meals

Students/Parents/Guardians are able to arrive at any school campus to pick up their bagged breakfast and lunch meals. It is preferred that they go to their enrolled school, however they will be able to get meals at any location within the District.

Parents/guardians with students attending multiple schools have the flexibility of picking up meals at one location of their choice.

Upon arriving on campus, students/parents/guardians must wear a face covering to gain entrance into the cafeteria location to receive meals.

The cafeteria location will have signage and floor markings to promote proper social distancing while inside the cafeteria.

Students/Parents/Guardians must have the following information available to verify household eligibility:

- ✓ Student identification cards; OR
- ✓ Student number; OR
- ✓ Student name, grade and enrolled school sites

Students/Parents/Guardians will then exit the cafeteria and school campus. No food consumption will be allowed in the cafeteria or school campus.

### Meals

The grab and go bags will consist of a breakfast and lunch meal with instructions on proper storage and heating.

### Universal Free Breakfast

Free breakfast will be available to all CCSD students, no eligibility requirements need to be met, however students must be enrolled at a CCSD school.

### Special Diets

Parents of students with approved special diets may request to pick up their meals at their enrolled site or contact the Food Service Department at 702-799-8123 x5122 to make arrangements to pick up at an alternate location. For special diet meals only, up to 5 days' worth of meals will be distributed.



## ATHLETICS AND ACTIVITIES

The Clark County School District is suspending NIAA sanctioned sports for all of its member schools effective Wednesday, July 22, 2020, until further notice. Enacting a full-time distance education model for the start of the 2020-2021 school year suspends face-to-face instruction and effectively suspends activities at schools, including NIAA sanctioned sports.

During the suspension, CCSD schools are not to compete in games or contests. Schools are not to conduct practices in NIAA sanctioned sports at any location. Schools are not to allow students or coaches to use the school's athletic facilities for practices, intramurals, games, or contests in any NIAA sanctioned sport regardless of the affiliation (club or otherwise) of the group seeking to use the facilities.

Additional information will be sent to schools, as it becomes available.

# COMPONENTS OF DISTANCE EDUCATION

FULL-TIME DISTANCE EDUCATION REQUIRES THAT ALL LEARNING TAKE PART OUTSIDE OF THE SCHOOL BUILDINGS AT THIS TIME, WITH OPPORTUNITIES FOR ONLINE INSTRUCTION AND TIMES OF INDEPENDENT STUDY. CCSD'S FULL-TIME DISTANCE EDUCATION MODEL SUPPORTS STUDENTS, FAMILIES, AND EDUCATORS THROUGH THE FOLLOWING COMPONENTS:



## CANVAS LEARNING MANAGEMENT SYSTEM (LMS)

The Canvas Learning Management System (LMS) is an online platform that helps with the delivery of instruction, resources, and other tools to assist with distance education. With an LMS, students can access it at anytime and anywhere. Teachers can access content and other tools such as Google Classroom from within Canvas. To learn how to access Canvas, click here:

PARENTS: <https://bit.ly/canvasparent5>

STUDENTS: <https://bit.ly/canvasstudent10>

## WEEKLY INSTRUCTIONAL PLAN

This is a guide to structure student learning and communicate weekly schedules and distance education requirements for students. The plans will outline learning times that may occur with the entire class (synchronous) or individual learning (asynchronous) along with other supports for students and families.

## SYNCHRONOUS INSTRUCTION

With this type of instruction, learning is happening in real time for students. This includes video conferencing lessons, live webinars, interactive live chat discussions, virtual, and face-to-face instruction.

## ASYNCHRONOUS INSTRUCTION

In this type of instruction, learning does not occur at the same time for students. This includes recorded video content and other digital media and content for students to work through independently.

## VIDEO CONFERENCING

Creating live audio and video connections between multiple students. Google Hangouts Meet is used to conduct student-based, video conferencing experiences.

## AUDIO CONFERENCING

While online meeting platforms may be used during distance education, telephonic conference calls with multiple students may occur to optimize access and instruction. Online meeting platform attendance without the video function is audio conferencing.

## LEARNING LINE

CCSD families have access to the Learning Line, a service in which CCSD personnel provide support for all students via telephone to maximize learning through distance education. This service may be reached at 702-799-6644. Educators are available Monday through Friday from 8:00 a.m. until 4:00 p.m. to assist students in both English and Spanish during scheduled school days.

## VIRTUAL OFFICE HOURS

Dedicated blocks of times when educators provide one-to-one interactions with students to support individualized instruction and clarification seeking efforts from students and families regarding course content and asynchronous assignments. Virtual office hours may occur through video or audio conferencing methods.

## WELLNESS CHECKS

Licensed professionals will establish times for student and family check-in protocols. The wellness check-in process may occur virtually or in-person to determine student academic, social emotional, or health needs. This process is intended to optimize the general well-being of students involved in distance education. The process may also evaluate and address issues with connectivity and technology access.

# ROLES AND EXPECTATIONS

## STUDENT

- ✓ Maintains positive attendance and course progress.
- ✓ Completes assignments and tasks as assigned.
- ✓ Exhibits good study habits.
- ✓ Reaches out to teachers when requiring assistance.
- ✓ Attends daily and weekly required real-time, synchronous sessions or recorded sessions.
- ✓ Participates in any proctored assessments, if applicable.
- ✓ Uses the virtual office hours as posted by teachers to obtain additional support and guidance.

## LICENSED EDUCATOR

- ✓ Instructs students and provides daily virtual office hours.
- ✓ Participates in collaborative lesson planning and professional learning prior to and during active distance education.
- ✓ Conducts daily and weekly real-time, synchronous session(s) minutes with all students and records the session(s) in Canvas.
- ✓ Arranges for daily communication and follows attendance processes.
- ✓ Works with support professionals assigned to students with disabilities and accommodations.
- ✓ Facilitates resources for students with IEPs or Section 504 Accommodation Plans and ELLs.
- ✓ Contacts parents/guardians, as needed.
- ✓ Attends and participates in all required parent/guardian meetings (i.e., IEP/504, ELL, etc.).
- ✓ Provides emergency substitute plans and instructions as traditionally required.

## PARENTS/GUARDIANS

- ✓ Communicates with the child's instructor(s) through virtual office hours.
- ✓ Actively assists the child with their learning and directly participates with students, specifically in early elementary grade levels.
- ✓ Provides support, guidance, and assistance.
- ✓ Fosters a conducive area for learning in the home (such as a quiet space away from distractions).
- ✓ Encourages and recognizes positive gains and achievements.
- ✓ Actively monitors child's progress in assigned courses.

## ADMINISTRATOR

- ✓ Provides initial and ongoing parent/guardian communication, support, and guidance.
- ✓ Leads master scheduling and provides access to content to support instructors, while considering the instructional needs of all students.
- ✓ Includes schedules for real-time, synchronous sessions and virtual office hours by grade-level and/or content area subject.
- ✓ Facilitates the development and implementation of weekly instructional guides for every student.
- ✓ Monitors Individualized Education Programs (IEP)/Section 504 Accommodation Plans/English Language Learner (ELL) supports to ensure compliance and differentiated learning.
- ✓ Monitors two-way communication efforts between educators and students through Infinite Campus and the LMS.
- ✓ Manages wellness checks and assigns students to wellness teams as needed.
- ✓ Identifies teachers and staff who serve as a team of expert users to increase the "bandwidth" of support for teachers.
- ✓ Observes instruction and provides feedback to licensed educators.

*Defining roles and supports during full-time distance education is essential. Expectations are listed for each stakeholder involved, although this listing may not be all inclusive and may vary by school.*

# STUDENT CLASS SCHEDULES

**EACH CHILD'S SCHEDULE WILL BE DETERMINED AND COMMUNICATED BY THE SCHOOL PRINCIPAL, INCLUDING A WEEKLY INSTRUCTIONAL GUIDE. STUDENT COURSE ASSIGNMENTS WILL DEPEND ON THE INDIVIDUAL NEEDS OF STUDENT ACADEMIC PLANS.**



Distance education involves a full-day time commitment for students to meet the learning standards. The components of distance education, such as synchronous and asynchronous instruction, audio or video conferencing, Canvas, virtual office hours, weekly instructional guides, and wellness checks serve as structures to provide and promote students' learning within whole-group instruction, small-group instruction, and one-on-one instruction.

All synchronous (real-time learning) sessions will be recorded to assist students and families with potential schedule challenges and promote mastery of skills and concepts.

LEVEL	SYNCHRONOUS (REAL-TIME LEARNING) LEARNING REQUIREMENTS
PRIMARY (GRADES PREK-2)	60 - 90 MINUTES PER DAY
INTERMEDIATE (GRADES 3-5)	90 - 120 MINUTES PER DAY
MIDDLE (GRADES 6-8)	120 MINUTES PER WEEK PER COURSE, FOR EACH OF THE FOUR COURSES
HIGH (GRADES 9-12)	60 - 90 MINUTES PER WEEK PER COURSE, FOR EACH OF THE SIX TO EIGHT COURSES

*The other components of the instructional day for students will be thoughtfully planned to include asynchronous instruction (independent learning), including independent work, paper correspondence, use of online tools and resources for instruction, and group work.*

**Instructional schedules for students with individualized education plans (IEPs)** must meet the instructional requirements and structures established in each student's IEP, including co-taught classroom instruction. Instruction for students with Section 504 Accommodation Plans must include required accommodations. Instruction for English Language Learners (ELLs) must promote concept and skill development and language acquisition.



# ASSESSMENT AND STUDENT DATA

## MAP GROWTH

As prescribed in the minimum requirements for distance education plans established by the Nevada Department of Education, school districts must determine students' academic needs as a result of the COVID-19 pandemic and provide support as necessary. Therefore, MAP Growth will be administered remotely for Grades K-10.

### Elementary Schools:

- Students in Grades K-5 will participate in the reading and mathematics assessments.
- Students will participate in the fall, winter, and spring test administrations.

### Secondary Schools:

- Students in Grades 6-10 will participate in the reading and mathematics assessments.
- Students will participate in the corresponding assessment if they are actively enrolled in the course.

MAP Growth will be administered remotely for all students in Grades K-10 with proctoring support from parents/guardians in collaboration with the classroom teacher. Additional assistance will need to be provided for primary students.

## WIDA SCREENER

Administration of the WIDA Screener ensures the provision of language supports for English Language Learners (ELLs). Schools are required to assess the English proficiency of students within 30 calendar days of initial enrollment, or 14 calendar days if enrolled during the school year, when parents/guardians identify another language, other than English, in the home on the Home Language Survey that is completed during initial registration. The Nevada Department of Education is supporting flexibility with this timeline, recognizing distance education provides unique challenges with meeting the established deadline.

Due to the nature of these assessments, remote administration is not an option. Students must come to the school for a face-to-face administration of the WIDA Screener or W-APT, while following social distancing protocols.

Guidance will be provided by the school. The Nevada Department of Education has approved a provisional screening process in the event students are unable to participate in an in-person screening assessment.

## CIVICS EXAM

All high schools must administer the civics exam as required by law.

## COLLEGE AND CAREER READINESS

### College Recruitment

The college recruitment process may be different for each college or university; however, Nevada's Phase 2 recruitment events for the University of Nevada, Las Vegas (UNLV); the University of Nevada-Reno; Nevada State College; and the College of Southern Nevada will continue virtually by appointment with admissions representatives and some small-group guided tours. Students may contact the college or university admissions department to schedule individual virtual meetings with representatives.

UNLV is offering in-person campus tours in Las Vegas in small groups to maintain social distancing guidelines. UNLV maintains a calendar of digital events at <http://unlv.today/events>.

## ADVANCED PLACEMENT TESTING PLAN

Advanced Placement (AP) testing is scheduled for May 2021. At this time, College Board is scheduled to offer traditional, face-to-face AP exam administration for the 2020-2021 school year. Please visit the 2021 AP Exam Schedule (<https://apcentral.collegeboard.org/courses/exam-dates-and-fees/2021-exam-dates>) to view the full exam schedule. Digital resources and online support will continue through AP Classroom throughout the school year.

## ASVAB TESTING

ASVAB requires each high school to identify students needing ASVAB testing in Fall 2020. ASVAB requests to limit testing groups to only "essential testers" (seniors on track for the College and Career Readiness diploma or students actively considering military enlistment).

## CAREER AND TECHNICAL EDUCATION ASSESSMENTS

Pilot testing is conducted for new or revised Career and Technical Education programs of study beginning December 2020, through January 2021. Selected schools with enrollments in selected programs will participate. All completer-level students must test in accordance with NAC 389 during an identified February-March testing window. Any student who tests and meets the minimum requirements for the Certificate of Skill Attainment (3.0 GPA) in their program may retest. The Nevada Department of Education developed contingency, online testing plans for participating students during the previous school closures and are ready to implement again, if needed.



## Family Support for FAFSA Application

In collaboration with all Nevada System of Higher Education (NSHE) institutions, the District will provide virtual FAFSA nights in October 2020. These will be live, virtual meetings to cover Financial Aid Essentials. Each NSHE school will discuss scholarship and admission information, and students will be connected with experts available for one-on-one assistance. There are four events scheduled for October 2020. Confirmed details will be provided in the upcoming months.

High Schools may also conduct their own virtual FAFSA workshops and events with families.

# TECHNOLOGY AND INTERNET ACCESS

## INTERNET ACCESS

In collaboration with the Las Vegas Chamber of Commerce, Las Vegas-Clark County Library District, and local businesses, CCSD has established Wi-Fi Partners and created a Free Wi-Fi Directory for students. This online directory provides a list and interactive map of free Wi-Fi hotspots available for student use, sponsored by organizations and businesses in the Greater Las Vegas area. Visit <http://ccsd.net/district/mobile-device-initiatives/wifi-partners-list.html> to view a list of Wi-Fi partners.

CCSD school buses equipped with Wi-Fi hot spots may also be deployed around the county as needed, once classes resume on August 24.

## CANVAS LEARNING MANAGEMENT SYSTEM

Canvas Learning Management is the main system that will be used for communication and instruction. Canvas is the online classroom available for any CCSD courses. To learn how to access Canvas, click here:

PARENTS: <https://bit.ly/canvasparent5>

STUDENTS: <https://bit.ly/canvasstudent10>

Please use Google Chrome or Mozilla Firefox for the best experience when using Canvas LMS.

### Canvas Mobile App

Instructure has produced a Canvas app available for iOS or Android. The Canvas app allows the viewing of courses, content, and assignments. It will also allow you to complete some of your assignments, discussions, and quizzes. Search for "Instructure" in the app store to find the app available for your device.



*Schools will communicate directly with their families to assess technology needs and arrange for distribution of Chromebooks or other devices for those students without one during the week of August 3, 2020.*



- ✓ Pre-K students and students in Life Skills (LIF), Functional Life Skills (FLS), and Autism self-contained programs will be issued iPads for distance education.
- ✓ Parents and students must sign and return the Mobile Device Agreement before the device can be issued to the student.
- ✓ Alternate plans will be determined for students without connectivity.

## STUDENT PASSWORD RESET



Student passwords will not expire in August 2020. If needed, students may utilize the self-service password reset tool on [myaccount.ccsd.net](http://myaccount.ccsd.net). Additional validation questions have been implemented to increase security. Additional student resources are available at [stutech.ccsd.net](http://stutech.ccsd.net).

# TECHNOLOGY AND INTERNET ACCESS

**STUDENTS WILL BE PARTICIPATING IN ASSESSMENTS REMOTELY DURING DISTANCE EDUCATION TO ENSURE CRITICAL INFORMATION ABOUT STUDENT PROGRESS IS SHARED WITH EDUCATORS AND FAMILIES TO INFORM NEXT STEPS IN LEARNING.**

## GOGUARDIAN

All CCSD Chromebooks will have a management and Internet filtering tool that your child's school uses for devices issued to students. The GoGuardian Suite provides a Children's Internet Protection Act (CIPA) compliant content filtering application, which will block students from accessing dangerous or inappropriate websites when they are logged into a Chromebook or Chrome browser on Windows or Mac operating systems. In addition, GoGuardian provides theft recovery and monitoring to help to track and prevent the loss of devices.

The Internet filter will apply to any student whenever a student logs on to a Chrome Internet browser with his or her school-issued nv.ccsd.net account. GoGuardian will NOT filter content or impact the browsing experience of non-CCSD accounts (private Gmail accounts, etc.).

Through the use of this tool, we hope to encourage safer practices and responsible browsing habits. Any attempt to access inappropriate content using a school-issued Gmail account will generate an immediate email, "red flag," that is sent directly to the school's administrative team. The devices may be disabled remotely if deemed necessary by school administration.

For more information on GoGuardian, including how to monitor and resources, visit the GoGuardian Filtering Application Guide.



## CONNECTING KIDS NEVADA CAMPAIGN

The Nevada COVID-19 Response, Relief and Recovery Task Force – in coordination with community partners – has launched a statewide initiative to connect our students with internet service and devices.

The Connecting Kids Nevada campaign encourages parents to participate in the Clark County School District technology needs survey: <https://aarsiapps.ccsd.net/survey/>. The initiative also is launching a newly created Family Support Center (FSC) that will have live operators, Monday through Saturday, from 7 a.m. to 6 p.m., to connect families with devices and connectivity. The FSC phone number is 1-888-616-2476 and will be active for 60 days starting Aug. 12.

The initiative's website, <https://connectingkidsnv.org/>, contains important information and will be updated on an ongoing basis.

The District will subsidize in-home Internet connections for families without in-home internet connectivity who meet certain eligibility requirements through the 2020-2021 school year. The District subsidy will cover 100% of the family's costs of the in-home internet service during the school year. A variety of connection options are available; the FSC will help determine the appropriate options to meet the needs of the families requesting service.

## ACCEPTABLE USE POLICY (AUP) AND ACCOUNT ACCESS

Students are not eligible to receive a technology device without an approved Acceptable Use Policy (AUP) on file in Infinite Campus.

Students are required to have parent/guardian permission each school year to access District network resources. Student Active Directory (AD) and Google G-Suite for Education (Google) accounts are automatically enabled and disabled based on the status of their AUP in Infinite Campus.

Starting one week before school starts, students may log in using their AD and Google accounts. A daily process will enable and disable student accounts as follows:

- ✓ Students with an AUP marked as "Yes" are enabled.
- ✓ Students with an AUP marked as "No" are not enabled, and if found to be enabled, will be disabled.
- ✓ Before Monday, October 12, 2020, students lacking an AUP for the current school year, but having an AUP recorded for the previous school year, and that AUP was marked as "Yes", are enabled.
- ✓ On Monday, October 12, 2020, any student without an AUP marked as "Yes" for the current school year may be disabled.

# SUPPORTING OUR STUDENTS

## SUPPORTING OUR STUDENTS WITH DISABILITIES

The District recognizes its obligation to provide a Free Appropriate Public Education (FAPE) for students with disabilities. Due to the COVID-19 pandemic, the District, in collaboration with parents, will make adjustments to each students' Individualized Education Program (IEP) to provide reasonable and accessible educational programming during distance education. School staff will be contacting parents to coordinate this process to provide a FAPE to students with disabilities, including the coordination of related services if it is designated in the IEP. Additionally, when it is necessary, staff will contact parents and discuss the process of assessments to facilitate IEP development.

### Delivery of Equitable Access to Educational Opportunities

During distance education, school staff will consider alternative ways to provide equitable access and appropriate educational opportunities for students with disabilities, including exploring all available supplementary aids and services through online and/or virtual platforms, and/or other activities, such as paper correspondence.

Each student's IEP will be implemented through the distance education program, until such a time as an agreed upon annual IEP, IEP Revision, or IEP Revision Without a Meeting at the Request of the School District, is completed. An IEP Revision cannot replace an annual IEP that was scheduled, but not completed, during the 2019-2020 school year. Annual IEPs must be completed when required (i.e., immediately due or overdue). All staff will follow

standard procedures, to include providing the procedural safeguards rights booklet with parents.

### IEP Revisions during Distance Education of the School District

Due to distance education requirements, schools must revise IEPs for all eligible students under the Individuals with Disabilities Education Act (IDEA). While schools are operating in distance education, the IEP Revision Without a Meeting at the Request of the School District must be conducted virtually through a digital platform, including Google Meet or telephone. Each student's teacher or case manager will contact their parent/guardian to develop an IEP Revision, as needed, to enable provision of a FAPE through distance education. If an agreement cannot be reached, then a virtual IEP meeting will be scheduled.

During the development of each IEP, any relevant existing data (i.e., parent or teacher input, observational data, prior testing data, etc.), including any information collected during the closure, should be incorporated in order to develop appropriate goals and accommodations for the student's distance education program.

### IEP Meetings

All IEP meetings will be conducted virtually through a digital platform, including Google Meet or telephone for annual IEPs and when parents do not agree with a proposed IEP revision.

### Section 504 Accommodation Plans and Meetings

Section 504 of the Rehabilitation Act of 1973 prohibits discrimination based on disability in any program or activity operated by school districts. Requests for disability-related accommodations should be addressed as soon as

practicable to ensure Section 504 eligible students are provided equitable access to all student programs, activities, and services provided by the District. Section 504 teams should make appropriate determinations of eligibility based upon the information presented by parents and school personnel. Parents may be asked to provide formal consent for District staff to contact the student's health care providers if additional information is required.

Section 504 teams should determine the appropriate accommodations to facilitate access to, and participation in, distance education, which could include the Learning Line as well as a review of distance education resources. All Section 504 meetings must be held virtually or via telephone.

### Homebound Information

All requests for homebound services will follow standard procedures.

- If a parent requests homebound services, the following options will be considered based on the student's presented needs: a Section 504 plan; supplemental health services for a student currently on an IEP or 504 plan; or follow the homebound application process.
- All homebound instruction will be conducted through distance education.
- All homebound IEPs must also be revised for distance education.
- All students in homebound should be included in the teacher contact and virtual classes to promote inclusivity.

development standards K-12 ELD Standards.

When planning instruction for students, educators will purposefully plan opportunities for ELLs to:

- Use language to interpret or make meaning of content.
- Collaborate with peers to process and produce academic language.
- Demonstrate learning by using language to communicate ideas.

As an extension to daily instruction, virtual language camps may be offered that focus on building students' social and academic language in the four language domains of listening, speaking, reading, and writing. Enrichment opportunities in each language domain are offered for ELLs to:

- Hear, process, and interpret spoken text (listening domain).
- Communicate ideas verbally (speaking domain).
- Interpret and understand written text (reading domain).
- Express thoughts and opinions through written communication for a variety of reasons and audiences (writing domain).

When planning for distance education instruction for students, educators will design lessons and activities considering the specific social and emotional, language, and academic needs of ELLs to avoid deepening education inequities and gaps in learning.

## SUPPORTING OUR ENGLISH LANGUAGE LEARNERS

As prescribed by federal and state law, schools have a responsibility and accountability to address the academic needs of English Language Learners (ELLs).

Schools must:

- Provide services for ELLs.
- Consider and deliver services for ELLs to meet their English language development and academic achievement needs.
- Communicate proactively with the parents/guardians of ELLs.

Language development can be supported through distance education by integrating learning activities connected to the four language domains and incorporating the established WIDA language

# PARENT/GUARDIAN TRAINING FOR DISTANCE EDUCATION

## PARENT/GUARDIAN TRAINING FOR DISTANCE EDUCATION

FACES, in collaboration with District and community partners, will provide academic and social-emotional parent/guardian training opportunities through the University of Family Learning (UFL) Online.

The "Distance Education Support for Families" series will be made available through scheduled live/interactive sessions and pre-recorded content/videos available any time on the FACES website. (<https://bit.ly/facesuflonline>). If you have any suggestions for future modules, please email [faces@nv.ccsd.net](mailto:faces@nv.ccsd.net).

### ELL Navigating Learning from Home Parent/Guardian Workshop

Parent/Guardian workshops and online videos are available to assist families of English Language Learners with navigating support and services available.

- ✓ Videos are available in both English and Spanish on CCSD Learns: English Language Learner Division and on FACES website. (<https://bit.ly/facesuflonline>).
- ✓ The English Language Learner Division will continue to offer virtual sessions in the fall.
- ✓ Parents/Guardians can access resources and information on workshops via ELL Google Classrooms: For Students and Families.



## SOCIAL AND EMOTIONAL LEARNING SUPPORT FOR STUDENTS

As schools plan for distance education, behavioral health concerns are equally as important as academics and physical health. Students have had inconsistent academic and behavioral expectations for several months. Many families and students may be overwhelmed with the intense emotions they have experienced.

Schools are in a unique position to create a safe and supportive learning environment for all students. In addition to instructional support, school staff will be focused on building relationships, monitoring student needs, and providing necessary supports for families and students through wellness checks.

## TUTORING AND ACADEMIC SUPPORT

CCSD FAMILIES HAVE ACCESS TO THE LEARNING LINE, A SERVICE IN WHICH CCSD PERSONNEL PROVIDE SUPPORT FOR ALL STUDENTS VIA TELEPHONE TO MAXIMIZE LEARNING THROUGH DISTANCE EDUCATION. THIS SERVICE MAY BE REACHED AT 702-799-6644. EDUCATORS ARE AVAILABLE MONDAY THROUGH FRIDAY FROM 8:00 A.M. UNTIL 4:00 P.M. TO ASSIST STUDENTS IN BOTH ENGLISH AND SPANISH DURING SCHEDULED SCHOOL DAYS.





## HEALTH AND WELLNESS

The risk of spreading COVID-19 increases as students and staff members have close contact or prolonged interactions with increasing numbers of people. COVID-19 is mostly spread person-to-person by respiratory droplets released when people talk, cough, or sneeze. It is thought that the virus may spread when inhaled or spread to hands from a contaminated surface and then making hand contact with the eyes; nose; or mouth, causing infection.

When interacting with others who are not suspected or confirmed to have COVID-19, the Centers for Disease Control (CDC) recommends following everyday prevention actions. Therefore, personal prevention practices such as social distancing; handwashing; hand sanitizing; not touching eyes, nose, or mouth; wearing cloth face coverings; staying home when sick; and environmental practices, such as frequent cleaning and disinfection of frequently touched surfaces, are important principles.

To lower the risk of infection transmission, schools must promote healthy behaviors that reduce the spread of illness.



## COVID-19 TESTING

<https://www.southernnevadahealthdistrict.org/covid-19-testing-sites/>

## HEALTH SCREENINGS FOR STUDENTS

The Health Services Department enhances the educational potential of all students in the Clark County School District by promoting health and well-being.

Under NRS 392.420, CCSD will perform the following screenings for students:

- ✓ Vision/Hearing screening for students new to the District and those in kindergarten, 4th grade, 7th grade, and 10th grade
- ✓ Scoliosis screening for students new to the District and those in 7th grade

If you do not want your child screened, please notify your school nurse in writing.



## SOCIAL DISTANCING

Social distancing, also called “physical distancing,” means keeping space between yourself and other people outside of your home. To practice social or physical distancing:

- Stay at least 6 feet (about 2 arms’ length) from other people.
- Do not gather in large groups and avoid close contact with other people (close contact is being within 6 feet of another person for 15 minutes or longer).
- Stay out of crowded places and avoid mass gatherings.
- Use distance learning methods for general assemblies, special events, and other activities that would avoid large gatherings of 50 or more students.

## SOCIAL DISTANCING: KEEP A SAFE DISTANCE TO SLOW THE SPREAD

<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/social-distancing.html>

## HANDWASHING

Handwashing and the use of alcohol-based hand sanitizers helps to prevent infections and reduce the number of viable pathogens on the hands. Access to handwashing supplies is essential. These supplies include soap, hand sanitizer with at least 60 percent alcohol (for parents and older children who can safely use hand sanitizer), paper towels, tissues, and no-touch trash cans.

Handwashing is the single most effective infection control intervention (CDC).

Hand hygiene is performed by washing hands with soap and water for at least 20 seconds or using hand sanitizer with 60-95 percent alcohol content until the product dries. If hands are visibly soiled, use soap and water.

### When and How to Wash Hands:

<https://www.cdc.gov/handwashing/when-how-handwashing.html>

### Handwashing videos:

<https://www.cdc.gov/handwashing/videos.html>



## WEARING MASKS

While cloth face coverings are not considered personal protective equipment (PPE), they are useful to prevent the spread of disease. Face coverings may be challenging for students (especially younger students) to wear in all-day settings, such as school. Cloth face coverings are meant to protect other people in case the wearer is unknowingly infected but does not have symptoms. Cloth face coverings are not surgical masks, respirators, or other medical PPE. Cloth face coverings should be washed daily in a washing machine.

Do not touch the face (eyes, nose, or mouth) at any time, including while wearing a cloth face covering and wash hands frequently.

Note: Cloth face coverings should not be placed on:

- Children younger than 2 years old.
- Anyone who has trouble breathing, is unconscious, is incapacitated, or has a disability that prevents them from wearing a cloth face covering or otherwise unable to remove the cloth face covering without assistance.
- Students unable to wear a face mask due to medical concerns (medical concerns not addressed in the exemption portion of the Nevada Medical Advisory Guidance, will require a note from the Licensed Health Care Provider for access to CCSD property).

## CONTACT TRACING OF A COVID-19 EXPOSURE OR CASE POSITIVE STUDENT OR EMPLOYEE

Schools play a critical role in contact tracing. Contact tracing, a core disease control measure employed by local and state health department personnel for decades, is a key strategy for preventing further spread of COVID-19 (CDC, 2020). SNHD works closely with CCSD Health Services to prevent the spread of disease in schools and monitor any outbreaks or community spread.

- Contact tracing is part of the process of supporting patients with suspected or confirmed infection. <https://www.cdc.gov/coronavirus/2019-ncov/daily-life-coping/contact-tracing.html>
- Contacts are only informed that they may have been exposed to a patient with the infection, they are not told the identity of the patient who may have exposed them (due to privacy laws).
- Contacts are provided with education, information, and support to understand their risk, what they should do to separate themselves from others who are not exposed, monitor themselves for illness, and the possibility that they could spread the infection to others even if they themselves do not feel ill.
- In contact tracing, Southern Nevada Health District (SNHD) staff work with families or staff members to help them recall everyone with whom they have had close contact during the timeframe while they may have been infectious.
- SNHD staff will notify exposed individuals (contacts) of their potential exposure as rapidly and sensitively as possible.

*"SNHD works closely with CCSD Health Services to prevent the spread of disease in schools and monitor any outbreaks or community spread."*

# PARENT RESOURCES



ALL RESOURCES LISTED ON THIS PAGE MAY BE FOUND HERE:  
<https://ccsd.net/schools/back-to-school/resources.php>

## Clark County Day Camps

Starting August 24, 2020, 13 Clark County "School Daze" day camp facilities will provide access to distance learning for children from five to 12 years of age. The camps will run Monday through Friday, 7 a.m. to 6 p.m.

Socially distanced activities will include educational time, games, arts n' crafts, sports, and themed activities. Registration is now open and can be done online at [www.clarkcountynv.gov/parks](http://www.clarkcountynv.gov/parks). Limited in person registration is available. Please contact individual sites for more information:

- |  |  |
|--|--|
| <b>Aquatic Springs Pool</b><br>7025 South Fort Apache Road, 89148            | <b>Parkdale Recreation Center</b><br>3200 Ferndale St., 89121      |
| <b>Bob Price Recreation Center</b><br>2050 Bonnie Lane, 89156                | <b>Pearson Community Center</b><br>1625 West Carey, 89106          |
| <b>Cambridge Recreation Center</b><br>3930 Cambridge St., 89119              | <b>Walnut Recreation Center</b><br>3075 N. Walnut Rd., 89115       |
| <b>Desert Breeze Recreation Center</b><br>8275 Spring Mountain Rd., 89117    | <b>West Flamingo Senior Center</b><br>6255 W. Flamingo, 89103      |
| <b>Hollywood Recreation Center</b><br>1650 S. Hollywood, 89142               | <b>Whitney Recreation Center</b><br>5712 E. Missouri Ave, 89122    |
| <b>Mountain Crest Neighborhood Services Center</b><br>4701 N. Durango, 89129 | <b>Winchester Dondero Cultural Center</b><br>3130 McLeod Dr. 89121 |
| <b>Paradise Recreation Center</b><br>4775 S. McLeod & Tropicana, 89121       |  |

Parents and participants will be required to go through a daily intake process that includes temperature checks and completing a Daily Wellness Acknowledgement Form. Staff working in the program will be required to wear masks and parents are asked to provide a personal, reusable mask for their child. Participants are required to bring their own lunch and snack that doesn't require heating or cooling. All surfaces and equipment will be cleaned with disinfectant regularly. Program availability is based on a first come, first served basis. The program will continue until kids can return to school.

For more information on the "School Daze" program visit [www.clarkcountynv.gov/parks](http://www.clarkcountynv.gov/parks) or call 702-455-8200 or email [CCParks@ClarkCountyNV.gov](mailto:CCParks@ClarkCountyNV.gov).

## Las Vegas - Clark County Library District EDUCATIONAL RESOURCES



- Access to a library e-card (this provides anyone access to all the Library District's digital resources): <https://lvclld.org/ecard/>
- Curbside service and easy in / easy out holds pickup of collection materials: <https://lvclld.org/partial-reopening/>
- An interactive *Tools for School Success!* poster. It's color-coded by subject, and takes kids right to the database: <https://lvclld.org/toolsforschoolsuccess>

## Behavior Resource

The Harbor Juvenile Assessment Center remains open with limited hours for operation during this time and we have consolidated to one location. We are operating 7 days a week, 8 a.m. to 10 p.m. at the Harbor Mojave for the time being. We are conducting assessments with families by phone in place of in person due to the public health concerns related to COVID-19 and still have resources to connect families to with the exception of resources based in large group settings. We are accepting and encouraging new referrals from CCSD. Any Social Worker, Teacher, Counselor, Administrative Staff (any individual really) can refer a youth to The Harbor through our website, [theharborlv.com](http://theharborlv.com) and we reach out directly to the family, same day and continue trying for at least 7 days to make contact. Families are also welcome to contact us at any time for support at 702-455-6912.

## Mental Health Resources

- <https://www.ccsd.net/community/mentalhealth/>
- The CDC: *Mental Health and Coping During COVID-19*
- The Child Mind Institute: *Talking to Kids About the Coronavirus*  
Students may experience hunger, abuse, or lack of healthcare in their homes and with their families. Know local resources and be prepared to help.
- Anxiety and Depression Association of America: *7 Science-Based Strategies to Cope With Coronavirus Anxiety*, by Psychologist Jelena Kecmanovic
- The Jed Foundation: *Tips for Self-Care and Managing Stress*
- National Association of School Psychologists: *Talking to Children About COVID-19: A Parent Resource*
- The Center for the Study of Traumatic Stress: *Coronavirus and Emerging Infectious Disease Outbreaks Response*

## Grief Resources

- Helping Parents Guide Children Through the Grief Process
- Helping Parents Guide Teens Through the Grief Process

# SCHOOL AND DISTRICTWIDE COMMUNICATIONS

## SCHOOL COMMUNICATIONS

Contact with parents/guardians will follow policies and procedures communicated by the site leadership and only through approved systems. Communication methods may vary for students and parents/guardians who are difficult to reach.

Teachers will be making daily contact with students. Teachers will also be monitoring weekly progress and communicating regularly with parents/guardians and students who are not meeting suggested mastery.

## STUDENT COLLABORATION

Opportunities for student collaboration will be conducted via shared drives, including Google Hangouts, and other digital platforms.

## PARENTLINK

ParentLink is the primary tool through which the District and schools communicate with parents/guardians. ParentLink messages may be sent as phone messages or emails. If you are not receiving ParentLink messages, you may have opted out of communications without realizing it. ParentLink collects phone, email, and language preference from the Portal, but delivery preferences may be different for the Portal and ParentLink.

### OPT OUT/OPT BACK IN

Users may opt out of:

- ✓ Phone calls - Call the Blackboard Phone Hotline at 855-502-STOP (855-502-7867).
- ✓ Text (SMS) Messages - Reply STOP to any Blackboard system text or to 60680 for non-emergency messages. Reply STOP to 54968 to opt out of emergency messages.
- ✓ Emails - Click the unsubscribe link from any email you receive.

Users may opt back into:

- ✓ Phone calls - Call the Blackboard Phone Hotline at 855-502-STOP (855-502-7867) from the phone line that has been previously opted out.
- ✓ Text (SMS) Messages - Reply START to 60680 from the phone line that has been previously opted out for non-emergency messages. Reply START to 54968 to receive emergency messages.



## DISTRICTWIDE COMMUNICATIONS

The District uses additional channels to provide information to our school communities, such as the main District web site [ccsd.net](http://ccsd.net), virtual town hall events, and social media channels.

Information on virtual town hall events and recordings of past events may be found at [ccsd.net/virtualtownhall](http://ccsd.net/virtualtownhall).

## FOLLOW CCSD ON SOCIAL MEDIA:



<https://www.facebook.com/ClarkCountySchoolDistrict/>



<https://twitter.com/ClarkCountySch>



<https://www.youtube.com/clarkcountyschooldistrict>



<https://www.instagram.com/clarkcountysch/>

## CONTACT US

The school will be the primary source of information for our parents/guardians.

Click here for a school telephone directory <https://ccsd.net/district/directory/resources/pdf/school-telephone-directory.pdf>

Please visit [reconnect.ccsd.net](http://reconnect.ccsd.net) for updated information.

Questions or suggestions that are not handled at the school level may be emailed to [EngageCCSD@nv.ccsd.net](mailto:EngageCCSD@nv.ccsd.net).

## FREQUENTLY ASKED QUESTIONS

### **How do I know which school my child should attend?**

Information about school attendance areas is available at [ccsd.net/schools/zoning](https://ccsd.net/schools/zoning) or by calling the District's Zoning Office at 702-799-6430.

### **How do I find which region my child's school is in?**

Visit [ccsd.net/directory](https://ccsd.net/directory) and click on the school telephone directory link.

### **Am I required to send my child to the school where he or she is zoned?**

CCSD has several choice options available for students who do not wish to attend their assigned school. For a brief description of CCSD's choice options, see Page 23 of this document or visit [itsyourchoice.ccsd.net](https://itsyourchoice.ccsd.net).

### **What type of vaccinations are required to enroll my child in school?**

For immunization requirements, visit <http://www.ccsd.net/parents/enrollment#proofimm>. CCSD does not administer vaccinations. Parents who would like to have their child vaccinated should contact their child's licensed healthcare provider or the Southern Nevada Health District at 702-759-0850 for vaccination dates and times.

### **Is my child eligible for bus service?**

Transportation guidelines vary by home school or school choice. See Page 31 of this document for more information or visit [transportation.ccsd.net](https://ccsd.net/transportation) and scroll down the page and click on "Want to Check if Your Child Can Ride the Bus?"

### **How do I know if my child is eligible for free or reduced-price meals?**

Information pertaining to CCSD's Food Service Department and the National School Lunch Program is contained on Page 8 of this document or by visiting the Special Programs section of [ccsd.net/foodservice](https://ccsd.net/foodservice).

### **What school supplies will my child need?**

It is important for every child to have the necessary supplies for the new school year. Most schools and/or teachers provide a list of suggested supplies at the beginning of the year. Parents are advised to obtain this information from the school and/or teacher before purchasing school supplies to prevent the expense of buying unnecessary items.

### **What is the Smarter Balanced Assessment System?**

The Smarter Balanced Assessments, also known as SBAC, are the Nevada system for assessing students in Grades 3-8 in mathematics and English language arts. This assessment covers the full range of college and career ready knowledge and skills represented in the Nevada Academic Content Standards and will be administered to students during the spring of 2021.

For more information on the Smarter Balanced Assessment System, see Page 23 of this document or visit [smarterbalanced.org](https://smarterbalanced.org).

## SCHOOL-COMMUNITY PARTNERSHIP PROGRAM

The Clark County School District School-Community Partnership Program works with the community to provide additional supports and resources to meet the needs of our students, to enable them to meet their full academic potential. Community partnerships focus on increasing academic achievement and decreasing chronic absenteeism.

The office works with business and community organizations to promote programs such as the Focus School Project (adopt-a-school), Stay in School mentoring program, student incentives, employee recognition, Safe Routes to School, and curriculum-support programs.

For more information on these programs or to get involved in the School-Community Partnership Program, email [Partnership@nv.ccsd.net](mailto:Partnership@nv.ccsd.net), visit [ccsd.net/getinvolved](https://ccsd.net/getinvolved), or call the office at 702-799-6560.

The mission of the School-Community Partnership Program is to recruit and retain community partners who help to increase student achievement and engagement by enriching the scholastic experience.



## TITLE I HOPE (HOMELESS OUTREACH PROGRAM FOR EDUCATION)

The Title I HOPE office provides assistance to families in transitional or temporary living situations such as living in a car, hotel/motel, shelter, or multi-family residence due to economic hardship. Families eligible for Title I HOPE services have additional days to obtain the required immunizations and to submit a residential affidavit for proof of address. Title I HOPE may assist in obtaining an original birth certificate if a copy is not available for enrollment purposes. Eligible families may contact Title I HOPE at 702-855-6682 for more details and assistance or can visit <https://aarsi.ccsd.net/title-i/hope/>.

## CCSD BALANCED ASSESSMENT SYSTEM

To guide instruction and improve performance for all students, schools must analyze and use multiple types of assessments on multiple occasions with a goal of increasing student achievement. The CCSD Balanced Assessment System is comprised of assessments *for* learning (formative) and assessments *of* learning (summative).

Formative assessment is a deliberate process used by teachers and students during instruction that provides actionable feedback that is used to adjust ongoing teaching and learning strategies to improve students' self-assessment, reflection, and attainment of curricular learning.

**map GROWTH** The MAP Growth assessment is a formative tool that serves as the CCSD interim assessment. MAP Growth is administered in Grades K-10 three times a year in reading and mathematics to monitor student progress, customize learning, and set attainable goals to ensure students are increasing in achievement. Science is administered during the same times in Grades 3-8.

Summative assessments are often "standardized tests of learning" instruments and verify mastery of grade-level content standards. These assessments take place after learning has occurred. The Smarter Balanced Assessments, also known as SBAC, are the Nevada system for assessing students in Grades 3-8 in mathematics and English language arts. This summative assessment covers the full range of college and career ready knowledge and skills represented in the Nevada Academic Content Standards and will be administered to students during the spring of 2021.



In addition, students in Grades 5, 8, and 9 will participate in the Criterion-Referenced Test for Science aligned to the Nevada Academic Content Standards for Science based on the Next Generation Science Standards.

The Nevada Alternate Assessment (NAA) is administered to identified students in lieu of the Smarter Balanced Assessments, approximately 1 percent of students. The NAA assesses performance of alternate achievement standards through direct observation of specific tasks connected to the standards.

Pursuant to the Every Student Succeeds Act of 2015, parents may request, at their child's enrolled school, information regarding their parental right to opt the student out of the assessment, where applicable.

For more information on the Smarter Balanced Assessment System and the Criterion-Referenced Tests administered in Nevada, please visit [smarterbalanced.org](https://smarterbalanced.org) and [aarsi.ccsd.net/assessment/](https://aarsi.ccsd.net/assessment/).

## SCHOOL CHOICE

### CCSD Choice Schools

The Clark County School District knows students enjoy school and achieve more when they attend the school of their choice. [Itsyourchoice.ccsd.net](https://itsyourchoice.ccsd.net) highlights the many school choice options available within the Clark County School District, including award-winning Magnet programs, Career and Technical Academies (CTA), Select Schools, dual-enrollment opportunities, digital learning options including the Nevada Learning Academy at CCSD, Open Enrollment information, and more.

### Magnet Schools and Career and Technical Academies

Magnet/CTAs offer learning opportunities related to over 100 themes for interested students. Students from across the District may apply to a Magnet/CTA,

regardless of the region in which they reside. A trusted choice for more than 25 years, Magnet/CTAs provide enhanced educational opportunities, nurture and develop student talents, and create an awareness of career pathways relative to the fields of study in which students may be interested. Visit [magnet.ccsd.net](https://magnet.ccsd.net).

### Select Schools

Select Schools are high schools that offer robust and engaging Career and Technical Education programs of study, as well as many Advanced Placement and other specialized programs. Students who live within the transportation zone for each school are eligible for busing. Visit [magnet.ccsd.net](https://magnet.ccsd.net).

### Open Enrollment

Open Enrollment is available to provide parents with additional school choice options within CCSD. Schools with available seats are advertised for the purpose of allowing parents/guardians of students who do not reside in the attendance zones to express

interest in enrolling their child(ren) there. However, transportation is not provided. The application process runs from April to August. For application information and a list of Open Enrollment schools, visit [itsyourchoice.ccsd.net/open-enrollment/](https://itsyourchoice.ccsd.net/open-enrollment/).

### Nevada Learning Academy

The Nevada Learning Academy (NVLA) at CCSD is an online public secondary school that offers courses for students in Grades 6-12. NVLA provides personalized and rigorous learning opportunities to students who want an alternative educational environment. Students can enroll full-time or take one or two classes as a part-time student. Classes are available in Advanced Placement, Career Pathways, and Dual Enrollment. To learn more or to submit an application for full-time enrollment, visit [NVLearningAcademy.net](https://NVLearningAcademy.net).

[ITSYOURCHOICE.CCSD.NET](https://itsyourchoice.ccsd.net)

# BULLYING / PARENT RESOURCES

## BULLYING

CCSD is committed to providing a safe, secure, and respectful learning environment for all students and employees in all District facilities and school-sponsored events. CCSD takes a strong stance against bullying and cyberbullying. Under NRS 388.122, "bullying" means written, verbal or electronic expressions or physical acts or gestures, or any combination thereof, that are directed at a person or group of persons, or a single severe and willful act or expression that is directed at a person or group of persons. (See CCSD Policy 5137 for the full definition of bullying.) Under NRS 388.123, "cyberbullying" means bullying through the use of electronic communication. The term includes the use of electronic communication to transmit or distribute a sexual image of a minor. A student who is a "substantiated" victim of bullying and/or cyberbullying may be reassigned to another public school at the parent/guardian's request.



This requirement does not supersede the District's ability to discipline offenders in accordance with CCSD regulations.

To report or discuss bullying at your child's school, please contact your school principal/administrator, or visit either [safevoicenv.org](http://safevoicenv.org) or [ccsd.net/students/bully/](http://ccsd.net/students/bully/).

## PARENT RESOURCES

The Family and Community Engagement Services (FACES) Department develops and implements programs that focus on increasing family engagement to promote student academic achievement. The goal of FACES is to increase engagement through identifying, creating, and fostering opportunities for two-way meaningful communication with families, schools, and the community.

### University of Family Learning

FACES implements the University of Family Learning (UFL), which provides families of students of all ages with educational resources and support. There are over 100 UFL classes in four focus areas: parents as teaching partners; navigating the school system; involvement, leadership and advocacy; and promoting wellness and development. Classes will be offered in digital/virtual formats and, when possible, at the 10 Family Engagement Centers, CCSD school sites. For times and locations, check the UFL calendar at [faces.ccsd.net](http://faces.ccsd.net) and/or contact your child's school.

### Family Engagement Centers

FACES Title I Family Engagement Centers are located in nine Title I elementary schools and one Title I middle school throughout the District. In collaboration with community and District partners, these centers provide opportunities to improve family capabilities and establish and nurture relationships with one common goal – student academic achievement. These resources include support with technology, English

as a second language (ESL), and a focus on early childhood education. The Family Engagement Centers are open to all families. For the locations of these centers, visit [faces.ccsd.net](http://faces.ccsd.net) or call 702-799-0303.

### Super Saturdays

FACES hosts eight Super Saturday academies for Title I schools during the academic school year. These academies provide an opportunity for families to visit community locations, learn together as they engage in hands-on activities, and gain valuable strategies to continue learning at home. Announcements of the eight Super Saturday academies are posted on [faces.ccsd.net](http://faces.ccsd.net).

For more information about family activities in support of student achievement, contact the FACES Department at 702-799-0303 or [faces@nv.ccsd.net](mailto:faces@nv.ccsd.net). Information is also available on the FACES website at [faces.ccsd.net](http://faces.ccsd.net) or on several social media platforms, including the FACES pages on Facebook, Twitter, and Instagram.

### Indian Education Opportunities Program

Indian Education Opportunities Program (IEOP) works closely with the Clark County Indian Education Committee and consults with local tribes and parents of American Indian/Alaska Native CCSD students to provide quality educational and cultural programs and services to eligible CCSD American Indian/Alaska Native students.

Additionally, the Moapa Educational Support Center (MESOC) is located on the Moapa River Indian Reservation and is open to all CCSD students.



Students, parents, and faculty throughout Nevada have access to SafeVoice, an anonymous reporting system used to report threats to the safety or well-being of students. SafeVoice was established by the Nevada Department of Education under Senate Bill (SB) 212 in 2017 to protect student wellness, prevent violence, and save lives. SafeVoice is found at NRS 388.1451 to 388.1459.

In partnership with the Nevada Department of Public Safety, the SafeVoice program provides students with a safe place to submit tips concerning their own safety or that of others. A fully trained professional team of experts responds in an appropriate manner 24/7/365. Tips always stay anonymous.

SafeVoice reports can be made through the hotline by calling 1-833-216-SAFE (7233), electronically at [safevoicenv.org](http://safevoicenv.org), or through a free mobile app available in the app store for either Android or iPhone.

The MESOC focuses on closing achievement gaps, increasing graduation rates, and increasing student and parent engagement.

For additional information, contact the IEOP at 702-799-8515 or visit [indianed.ccsd.net](http://indianed.ccsd.net).

### Parent Concerns

The level of collaboration between families and educators is an important predictor of student academic achievement. Parents and family members who establish strong, positive relationships with school staff have more opportunities to learn about the education system and become better education advocates.

#### Who do I contact if I have a concern about my child's school?

If there is a concern, contact the school to request an opportunity to address your concerns and have a dialogue about the issue. Concerns that are not resolved at the school level may be addressed by calling 702-799-CCSD, where you will be directed to the appropriate department or division.

There is also a public concern process per CCSD Policy 1213 that provides a formal investigation of the stated issue and provides the person filing the concern with a written response of that investigation. For more information, contact the Community Services Department at 702-799-5830.

# STUDENT SAFETY / SCHOOL POLICE

## STUDENT SAFETY

This school year is starting with full-time distance learning, but it still is a good time to review basic safety information with your child.

### Basic Safety Tips for All Students

- ✓ Children should never walk or bicycle alone.
- ✓ Teach your child his/her full name, address, and your full name and phone number.
- ✓ Let your child know that police officers are there to help them, and how to identify police.
- ✓ Teach your child to report violence, threats, or any suspicious activity.
- ✓ Talk with your child about safety and violence prevention. Discuss incidents and how they might have been avoided.
- ✓ Teach your child that private parts of his or her body should not be touched by anyone and to immediately report to a responsible adult any attempted or actual violations.

### Tips for Children Who Walk or Bicycle to School

- ✓ Parents should know with whom their child is walking or bicycling and what is his/her normal route to school.
- ✓ Parents should walk or ride with their younger children and occasionally accompany older children to school, or monitor the route.

## SCHOOL POLICE PROMOTE SAFETY

The Clark County School District Police Department (CCSDPD) is dedicated to providing a safe and secure environment conducive to learning.

Approximately 171 certified school police officers provide police services to the District. School police officers patrol District schools and facilities 24/7/365. Campus-based school police officers are assigned to most traditional high schools. The department has a Bureau of Professional Standards, Operations Support Bureau, an Investigations Bureau, a Traffic Bureau, and a K-9 unit. The CCSDPD also provides oversight of CCSD's Security System and Emergency Management Departments.

- ✓ Remind your child not to take short cuts through or play alone in deserted areas.
- ✓ Watch out for vehicles at every driveway and intersection. Look for drivers in parked cars as they may be getting ready to move.
- ✓ Remember to cross streets only at crosswalks, and to always stop, look both ways, and continue to look as you cross the street.
- ✓ Bicycles should be ridden only on the right side of the street, preferably in a bike lane, or on a multi-use pathway.
- ✓ Bicyclists should always wear a helmet, and walk their bike across busy streets and through crosswalks.
- ✓ When a sidewalk is not present, walkers need to be on the shoulder and facing the oncoming traffic.
- ✓ Respect crossing guards.
- ✓ Remind your child not to be on their cell phones while walking or bicycling.

### Being Smart Around Strangers

- ✓ Talk with your child(ren) about what a stranger is and provide them with examples.
- ✓ Instruct your child never to accept candy, money, gifts, or any other items from strangers.
- ✓ Instruct your child to never get into a car with a stranger.
- ✓ Instruct your child to never go with a stranger into an enclosed or partially enclosed location, such as a garage or alley.

- ✓ Never hitchhike.
- ✓ Stress the importance of protesting and running away if a stranger tries to take your child away or entice your child into his/her car.
- ✓ Instruct your child not to use a public restroom while alone.
- ✓ Advise your child on safe places to go in the event of danger.



For more information, contact the Safe Routes to School program through the School-Community Partnership Program at 702-799-6560. Information is also available at [saferoutestoschool.ccsd.net](http://saferoutestoschool.ccsd.net).



For more information about CCSD police, visit [ccsdpd.com](http://ccsdpd.com).

**LEGAL NOTICES**

- ✓ Academic Setting and School Day
- ✓ Annual Asbestos Notice
- ✓ Aversive Interventions and Restraints
- ✓ Career and Technical Education
- ✓ Child Find
- ✓ Concerns About Student Disability Issues
- ✓ Every Student Succeeds Act – “Unsafe School Choice Option”
- ✓ Family Educational Rights and Privacy Act
- ✓ Medicaid Information
- ✓ Non-Discrimination and Accessibility Notice
- ✓ Protection and Security of Tests
- ✓ Protection of Pupil Rights Amendment
- ✓ Relationships, Interactions, and Communications Between District Employees or Representatives/ Volunteers and Students
- ✓ Safe and Respectful Learning Environment
- ✓ Student Harassment Prohibited
- ✓ Student Wellness Regulation
- ✓ Transportation for Students with Disabilities
- ✓ Treatment of Students and Families Outlined

**ACADEMIC SETTING AND SCHOOL DAY**

Students with disabilities are educated in general academic settings unless a student’s needs cannot be met in such a setting. Consistent with federal and state law, and District policy, all students are required to receive a full school day of instruction, except in those cases where an Individualized Education Program (IEP) or Section 504 Plan specifically requires that a student receive a shortened school day.

**ANNUAL ASBESTOS NOTICE**

As required by the Asbestos Hazard Emergency Response Act of 1986 (AHERA), this is the annual notification of the presence of asbestos-containing materials in certain Clark County School District buildings. Asbestos is a common name given to a group of mineral fibers that occur naturally and have been incorporated into a variety of construction products such as wall and ceiling plasters and floor tile. These materials pose no risk to health, unless they are disturbed in such a way that asbestos fibers become airborne, are inhaled, and get deposited within the lungs.

This notice is a general notification and is not meant to give specific information about an individual location. An Asbestos Management Plan has been developed for each CCSD location which identifies the location, type, and amount of asbestos-containing material and also describes action taken to prevent exposure. The site-specific plan is available for review in the main office, of each location, during regular business hours. Copies of all plans are also kept in the Environmental Services Department office.

CCSD is committed to maintaining a safe and healthy environment for our students, staff, and visitors. For more information, visit [ccsd.net/district/departments/environmental-services](http://ccsd.net/district/departments/environmental-services) or call 702-799-0987.

**AVERSIVE INTERVENTIONS AND RESTRAINTS**

Nevada law (NRS 388.471, *et seq.*) and Clark County School District (CCSD) Regulation 5141.3 prohibit the use of aversive interventions on students with disabilities. Physical or mechanical restraints on students with disabilities are also prohibited except as provided within the law and regulation.

A copy of the regulation is available on the CCSD website at [ccsd.net](http://ccsd.net) or by calling the Executive Director, Office of Compliance and Monitoring, Student Services Division, at 702-799-1020, or emailing at [0135-ocm@nv.ccsd.net](mailto:0135-ocm@nv.ccsd.net).

**CAREER AND TECHNICAL EDUCATION**

More than 60 Career and Technical Education (CTE) pathways, from agriculture science to web design, are available to CCSD high school students. These courses provide students with the academic and technical knowledge they need to pursue post-secondary opportunities or to enter the workplace upon graduation.

CTE courses are available at all CCSD comprehensive high schools, Select Schools, and Career and Technical Academies. The in-depth programs of study require students to complete either a two-year, three-year, or four-year sequence of courses. An option for every high school student, CTE courses provide hands-on training and real-life experiences, along with development of leadership skills through participation in career and technical student organizations.

The Nevada Department of Education has approved the awarding of a Certificate of Skill Attainment to every CTE student who (1) completes the CTE course sequence with a grade point average of 3.0 or higher; (2) passes the end-of-program technical assessment; and (3) passes the Workplace Readiness assessment for employability skills. Employers across the state of Nevada may utilize this certificate for validation of a student’s knowledge and skills in the various career areas. Completing CTE pathways is one avenue for students to qualify for a college and career readiness diploma. In addition, CTE programs of study are offered as dual credit courses and/or articulate with community colleges across the state. The list of articulated CTE programs can be found on the Nevada Department of Education website. The list of dual credit courses can be confirmed with each institution.

For more information about CTE courses, visit [cteincsd.org](http://cteincsd.org), or talk with your student’s CTE teachers or high school counselor. Parents may also refer to the school’s course registration guide.

CCSD does not discriminate against any person on the basis of race, creed/religion, color, national or ethnic origin, sex, gender identity or expression, sexual orientation, disability, marital status or age, in admission or access to, treatment or employment in, or participation in its programs and activities, and provides equal access to the Boy Scouts of America and other designated youth groups, pursuant to federal and state laws. Inquiries regarding compliance with Title IX issues should be directed to the Title IX Coordinator at 702-799-5087. Inquiries regarding Section 504 compliance should be directed to the Executive Director, Office of Compliance and Monitoring, Student Services Division, by phone at 702-799-1020, or by email at [0135-ocm@nv.ccsd.net](mailto:0135-ocm@nv.ccsd.net).

**CHILD FIND**

Pursuant to the provisions of Section 504 of the Rehabilitation Act of 1973, and the Individuals with Disabilities Education Act (IDEA), the Clark County School District is ready, willing, and able to identify every qualified student with disabilities residing in the District and determine the need for special education, related services, and/or accommodations. If you have questions regarding this notification, please contact the site administration of the zoned school or Executive Director, Office of Compliance and Monitoring, Student Services Division, by phone at 702-799-1020, or by email at [0135-ocm@nv.ccsd.net](mailto:0135-ocm@nv.ccsd.net).

The Student Services Division (SSD) operates Child Find, which identifies students in Clark County, ages three to 21, who are not enrolled in public school and may be eligible for special education services. Such students may be preschoolers or enrolled in private school, reside in hospitals, or homeless. Recommendations to parents for assessments often come from community agencies, educational, medical personnel, and preschool or daycare centers.



The following information is provided annually to all parents of CCSD students at the beginning of the school year.

Parents, guardians, or surrogates are encouraged to initiate requests for evaluations and/or assessments.

Parents, guardians, or surrogates must consent to an evaluation of their child prior to an appointment with the Child Find team. A team of professionals will assess the child to determine if he or she is eligible for special education services under the IDEA. The team, which includes the parents or guardians, develops an Individualized Education Program (IEP) for each eligible student. The Child Find staff also may help families gain access to helpful community services. For more information, call 702-799-7463.

**CONCERNS ABOUT STUDENT DISABILITY ISSUES**

Concerns regarding students with disabilities that relate to the provision of a free appropriate public education (FAPE) under the Individuals with Disabilities Education Act (IDEA) or Section 504 should be directed to the principal of the school where the issue arose, the school’s Special Education Director or Associate Superintendent, or by contacting the Executive Director, Office of Compliance and Monitoring, Student Services Division, by phone at 702-799-1020, or by email at [0135-ocm@nv.ccsd.net](mailto:0135-ocm@nv.ccsd.net). Specific concerns relating to facility access for students with disabilities should be addressed by contacting CCSD’s Facilities Division, Building Department Director, at 702-799-7605.

**ESSA - “UNSAFE SCHOOL CHOICE OPTION”**

As a requirement under the Every Student Succeeds Act (ESSA), CCSD has a school choice process requiring that students in unsafe schools be permitted to transfer to safer public schools. This process, known as the “Unsafe School Choice Option,” permits student transfers for two reasons:

1. when a school is determined by the state of Nevada to be “persistently dangerous;” or
2. when a student becomes the victim of a violent crime at a school.

If a school is identified as persistently dangerous, the District will inform parents of the designation within 10 days and offer students the option to transfer to a safe public school within 20 days.

Students are allowed to transfer within 30 days. To the extent possible, the District will allow students attending a school identified as persistently dangerous to transfer to a school that has not been identified as being in need of improvement, corrective action, or restructuring. CCSD will take into account the needs and preferences of the affected students and parents to the extent possible. It is important to note that transportation is the responsibility of the parent(s). If a student becomes the victim of a violent criminal offense at school, the student is allowed to transfer to another public school. The transfer is optional; the student is not required to transfer. This requirement does not supersede the District’s ability to discipline offenders in accordance with CCSD regulations.



**FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT**

School records of students are confidential, according to the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99). The educational records maintained by the District include a student’s academic permanent record, achievement and scholastic aptitude test results, attendance and discipline file, class record books, grade books, health inventory, and special education confidential folder (if any).

Directory information is information not generally considered harmful or an invasion of privacy if disclosed. This information is available without the consent of parents or eligible students.

Directory information includes the student’s name, address, grade level, date and place of birth, photographs, participation in officially recognized activities and sports, weight and height if a member of an athletic team, dates and schools of attendance, and degrees and awards received.

Photographs will be considered directory information only when used in printed school publications including the annual yearbook, playbills, honor roll or other recognition lists, graduation programs, newsletters, and sports activity programs/sheets. Parents who do not want directory information released must file a written statement with the principal of the child’s school annually at the start of each school year.

In addition, two federal laws require local educational agencies to provide military recruiters, upon request, with three directory information categories – name, address, and telephone listing – unless parents have advised the school in writing that they do not want their student’s information disclosed without their prior written consent.

Information other than directory information is inaccessible without the written consent of the parent or eligible student. Among those exempt from this ruling are “school officials” who have a “legitimate educational interest,” which may include the Board of School Trustees, administrators, certificated employees, classified support staff, and contractors, consultants, volunteers, and other outside parties performing outsourced institutional services or functions. Legitimate educational interest is defined as any activity having a direct effect on advancing a student’s educational level, coupled with a concern for the student’s social, emotional, and/or physical welfare.

To inspect educational records, parents or legal guardians should make a written request to the principal of the child’s school to schedule a records review. The school must comply within 10 days of the written request. The school is not required to make copies of the records unless failure to do so would effectively prevent the parent from obtaining access to the records. Parents or eligible students may request to amend student records. The procedure to challenge records is outlined in CCSD Regulation 5125.1, which is available online at [ccsd.net](http://ccsd.net), or at your child’s school. Parents/eligible students who believe

their rights have been violated may file a complaint with: Student Privacy Policy Office, U.S. Department of Education, 400 Maryland Ave., SW, Washington, D.C. 20202.

The confidential records of students who have been enrolled in special education are automatically destroyed during the year of the student’s 28th birthday.

Upon request, CCSD discloses education records without consent to officials of other schools in which the student seeks or intends to enroll, or has already enrolled or transferred, if the disclosure is for purposes related to the student’s enrollment or transfer.

CCSD has identified the following FERPA liaisons to answer related questions. Contact numbers are as follows:

- Region Superintendent’s Office for Region 1 ..... 702-799-0648
- Region Superintendent’s Office for Region 2 ..... 702-799-2939
- Region Superintendent’s Office for Region 3 ..... 702-799-0059
- Education Services Division ..... 702-855-9775
- Office of Compliance and Monitoring ..... 702-799-1020

**MEDICAID INFORMATION**

The Clark County School District participates in Nevada Medicaid’s School Health Services (SHS) program and provides school health services to children with a Plan of Care (such as an Individualized Education Program) at no cost to parents/guardians.

Federal Medicaid funds are available to school districts to help recover the costs of providing these necessary services. To access these funds, the District participates in the Nevada Department of Health and Human Services, Division of Health Care Financing and Policy (DHCFP) Medicaid SHS program.

School districts can request reimbursement for eligible school health services, such as speech, occupational and physical therapy, and nursing services. The District must disclose information to DHCFP from those students’ education records for which reimbursement is sought. The information that must be disclosed includes the student’s name, date of birth, and information regarding the service that was provided, such as the date, type, and duration of service.

To ensure that students have access to a free and appropriate public education, as required by federal law, the District:

- Must obtain written consent prior to disclosing students’ health information to DHCFP;
- May not require parents/guardians to sign up for or enroll in any public benefits or insurance programs;
- May not require parents/guardians to pay any out-of-pocket expenses such as a deductible or co-payment for the costs of the health services the District provides;
- May not use students’ Medicaid or other public benefits if that use would:
  - Decrease available lifetime coverage or any other insured benefit,



- Result in families paying for services that would otherwise be covered by Medicaid or other public insurance program and that are required for children outside of the time that they are in school,
- Increase insurance premiums or lead to the discontinuation of any public benefits or insurance, or
- Risk the loss of eligibility for home and community-based waivers, based on aggregate health-related costs.

Whether or not consent is given or if consent is withdrawn, the District will continue to provide services to students at no cost to parents/guardians.

For more information regarding the Medicaid SHS program, contact the Student Education Management Systems Department at 702-799-0295.

## NON-DISCRIMINATION AND ACCESSIBILITY NOTICE

CCSD does not discriminate against any person on the basis of race, creed/religion, color, national or ethnic origin, sex, gender identity or expression, sexual orientation, disability, marital status, or age, in admission or access to, treatment or employment, or participation in its programs and activities, and provides equal access to the Boy Scouts of America and other designated youth groups, pursuant to federal and state laws including, but not limited to, Title VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972 and 34 C.F.R. § 106.8(b)(1), Section 504 of the Rehabilitation Act of 1973, Title II of the Americans with Disabilities Act of 1990, the Individuals with Disabilities Education Improvement Act (IDEA), and the Boy Scouts of America Equal Access Act.

Inquiries about the application of Title IX to CCSD may be referred to the Title IX Coordinator who is located at 5100 W. Sahara Ave., Las Vegas, NV 89146, 702-799-5087, email address [TitleIXCoordinators@nv.ccsd.net](mailto:TitleIXCoordinators@nv.ccsd.net) or to the Assistant Secretary, United States Department of Education – Office for Civil Rights, 915 2nd Ave. Room 3310, Seattle, Washington 98174-1099, email address [OCR.Seattle@ed.gov](mailto:OCR.Seattle@ed.gov).

## Concerns of Employees and Other Employment-Related Matters (including applicants for employment, race-based complaints, and sexual harassment complaints)

CCSD is an equal opportunity employer. Inquiries regarding employment-related issues and Title IX may be referred to CCSD's Executive Manager, Diversity and Affirmative Action, ADA/Title IX Coordinator for employees, who is located at 5100 W. Sahara Ave., Las Vegas, NV 89146, 702-799-5087, email address [colegc@nv.ccsd.net](mailto:colegc@nv.ccsd.net) or [TitleIXCoordinators@nv.ccsd.net](mailto:TitleIXCoordinators@nv.ccsd.net) (Title IX sexual harassment).

Employees who feel discriminated against should contact their immediate supervisor and/or the Executive Manager, Diversity and Affirmative Action, ADA/Title IX Coordinator, as the first step in initiating the District's established complaint procedure.

## Concerns of Students, Parents and Other Program Participants

### 1) Disability Discrimination (Title II and Section 504)

CCSD is committed to nondiscrimination in its programs, activities and services, and to providing facility accessibility. Parents, students, staff, or other members of the public, who are seeking information or have questions about the existence and location of accessible services, activities, and facilities in the District, should contact the building principal with their inquiry. The building principal may, if necessary, refer the person to one or more of the following individuals, who will respond to the inquiry within a reasonable period of time:

**Facility Accessibility:** Facilities Division, Building Department Director, located at 1180 Military Tribute Place, Henderson, NV 89074, 702-799-7605, email address [resopdg@nv.ccsd.net](mailto:resopdg@nv.ccsd.net).

**Employee or Public Access/Services Issues:** Executive Manager, Diversity and Affirmative Action, ADA/Title IX Coordinator, located at 5100 W. Sahara Ave., Las Vegas, NV 89146, 702-799-5087, email address [colegc@nv.ccsd.net](mailto:colegc@nv.ccsd.net).

**Transportation:** Department of Transportation Director, located at 975 W. Welpman Way, Henderson, NV 89044, 702-799-6890, email address [oconnjt@nv.ccsd.net](mailto:oconnjt@nv.ccsd.net).

**Student Programs/Services Access:** Executive Director, Office of Compliance and Monitoring, Student Services Division (Section 504 and IDEA Disability Related), located at 4170 McLeod Drive, Las Vegas, NV 89121, 702-799-1020, email address [0135-ocm@nv.ccsd.net](mailto:0135-ocm@nv.ccsd.net).

Students, parents, and other program participants who feel discriminated against relating to school transportation may initiate a complaint by contacting the principal of the school in question. The building principal will work with the designated employee and respond to the inquiry within a reasonable period of time. The designated school employee who is responsible to work with the school principal in resolving the complaints regarding:

- disability discrimination concerns, that arise at the school and on the school bus, is the Executive Director, Office of Compliance and Monitoring, Student Services Division, who is located at 4170 McLeod Drive, Las Vegas, NV 89121, 702-799-1020, email address [0135-ocm@nv.ccsd.net](mailto:0135-ocm@nv.ccsd.net); and
- school bus transportation concerns in general, is the Director of Transportation, located at 975 W. Welpman Way, Henderson, NV 89044, 702-799-6890, email address [oconnjt@nv.ccsd.net](mailto:oconnjt@nv.ccsd.net).

If parents or members of the public have additional concerns or complaints regarding their accessibility inquiry, they also may initiate a formal review by completing a Public Concern Form and trigger the public concern process as outlined in CCSD Regulation 1213.1, as described below.

### 2) Race/Color/National Origin Discrimination (Title VI)

Title VI concerns can be addressed by contacting the Executive Manager, Diversity and Affirmative Action, ADA/Title IX Coordinator, who is located at 5100 W. Sahara Ave., Las Vegas,

NV 89146, 702-799-5087, email address [colegc@nv.ccsd.net](mailto:colegc@nv.ccsd.net).

Concerns may also be addressed by completing the complaint/grievance process outlined in CCSD Regulation 1213.1 (public concern). This process allows anyone who has a concern to initiate a formal review by completing a Public Concern Form and trigger the public concern process as outlined in CCSD Regulation 1213.1. The procedures also allow for an appeal of the determination.

### 3) Sex Discrimination (Title IX)

CCSD does not discriminate on the basis of sex in its education programs or activities, and is required by Title IX not to discriminate in such a manner. Inquiries or concerns regarding Title IX should be referred to the Title IX Coordinator, who is located at 5100 W. Sahara Ave., Las Vegas, NV 89146, 702-799-5087, email address [TitleIXCoordinators@nv.ccsd.net](mailto:TitleIXCoordinators@nv.ccsd.net). Students, parents, and other program participants who believe they have been subjected to sex discrimination, including sexual or gender-based harassment, may contact the Title IX Coordinator to make a report or file a complaint, who will work with the principal of the school in question or other District staff, as appropriate, to comply with the Title IX requirements and follow CCSD's sexual harassment grievance procedures, or they may contact the United States Department of Education, Office for Civil Rights (OCR). For more information on Title IX, visit [csd.net](http://csd.net), keyword search "Title IX."

OCR may be contacted by sending a complaint or inquiry to the United States Department of Education – Office for Civil Rights, 915 2nd Ave. Room 3310, Seattle, Washington 98174-1099, email address [OCR.Seattle@ed.gov](mailto:OCR.Seattle@ed.gov).

Student Athletics/Activities Access, including Title IX Athletic concerns, can be addressed by contacting the Title IX Athletics Compliance Administrator, located at 3950 Pecos-McLeod, Las Vegas, NV 89121, 702-799-0756, email address [anthesj@nv.ccsd.net](mailto:anthesj@nv.ccsd.net).

## PROTECTION AND SECURITY OF TESTS

CCSD, in accordance with Nevada law, has implemented procedures to ensure the security of all state-mandated proficiency exams. The plan includes procedures for:

- Reporting irregularities in test administration and test security;
- Notifying the Nevada Department of Education of testing irregularities;
- Ensuring the security of test materials and consistency of test administration;
- Verifying the identity of secondary students taking an exam; and
- Responding to a report of an irregularity in test administration or security, including actions taken during an investigation and the person responsible for each action.

Because test security is a vital part of state-mandated testing and the validity of the resulting data, the District invokes the following penalties:



The following information is provided annually to all parents of CCSD students at the beginning of the school year.

- If a teacher or administrator is found, through an investigation of a testing irregularity, to have willfully breached the security or confidentiality of the questions and answers of the examinations that are administered pursuant to NRS 390.105 or the college and career readiness assessment administered pursuant to NRS 390.610, the District must: (1) suspend, dismiss or fail to reemploy the teacher; or (2) demote, suspend, dismiss or fail to reemploy the administrator;
- A teacher and/or administrator may be suspended, demoted, dismissed or not reemployed for any other type of breach in test security or administration;
- All other District employees may be subject to suspension, dismissal or non-reemployment for breaches of security or confidentiality; and
- Students who willfully breach test procedures will be subject to administrative and disciplinary action consistent with state law and District regulations.

## PROTECTION OF PUPIL RIGHTS AMENDMENT

The Protection of Pupil Rights Amendment (PPRA) (20 U.S.C. § 1232h; 34 CFR Part 98) affords parents and students who are 18 or emancipated minors ("eligible students") certain rights regarding CCSD's conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include the right to:

**Consent before students are required to submit to a survey, analysis, or evaluation that concerns one or more of the following protected areas ("protected information survey") if the survey, analysis, or evaluation is funded in whole or in part by a program of the U.S. Department of Education:**

- 1) Political affiliations or beliefs of the student or student's parent;
- 2) Mental or psychological problems of the student or student's family;
- 3) Sex behavior or attitudes;
- 4) Illegal, anti-social, self-incriminating, or demeaning behavior;
- 5) Critical appraisals of other individuals with whom the respondents have close family relationships;
- 6) Legally recognized privileged or analogous relationships, such as with lawyers, doctors, or ministers;
- 7) Religious practices, affiliations, or beliefs of the student or parents;
- 8) Income, other than as required by law to determine program eligibility.

### Receive notice and an opportunity to opt a student out of:

- 1) Any other protected information survey, regardless of funding;
- 2) Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted under state law; and

- 3) Activities involving collection, disclosure, or use of personal information obtained from students for marketing purposes or to sell or otherwise distribute the information to others.

### Inspect, upon request of the parent, and before the instrument is administered or used:

- 1) Protected information surveys of students and surveys created by a third party;
- 2) Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and
- 3) Instructional material as part of the educational curriculum.

CCSD has developed and adopted policies, in consultation with parents, regarding these rights, as well as arrangements to protect student privacy in the administration of protected surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes.

CCSD will also directly notify parents and eligible students through the U.S. mail or email, at least annually at the start of each school year of the specific or approximate dates of the activities or surveys listed below and provide an opportunity for the parent to opt his or her child out of participation in that activity or survey. For surveys and activities scheduled after the school year starts, parents will be provided reasonable notification and be provided an opportunity to opt their child out of participation. Following is a list of the specific activities and surveys covered under this requirement:

- Collection, disclosure, or use of personal information for marketing, sales, or other distribution;
- Administration of any protected information survey not funded in whole or in part by the U.S. Department of Education; and
- Any non-emergency, invasive physical examination or screening as described above.

Parents/eligible students who believe their rights have been violated may file a complaint with: Student Privacy Policy Office, U.S. Department of Education, 400 Maryland Ave., SW, Washington D.C. 20202.

## RELATIONSHIPS, INTERACTIONS, AND COMMUNICATIONS BETWEEN DISTRICT EMPLOYEES OR REPRESENTATIVES/VOLUNTEERS AND STUDENTS

The Clark County School District (CCSD) is committed to ensuring that all relationships, interactions, and communications between CCSD employees or representatives/volunteers and students, regardless of age, are appropriate. In furtherance of this goal, the Board of Trustees enacted Policy and Regulation 4100, which establishes procedures for all employees and representatives/volunteers (including rules related to electronic communication such as email and

texting with students), defines appropriate and inappropriate conduct, mandates the reporting of inappropriate conduct, encourages cooperation with law enforcement, and ensures compliance with applicable laws.

Policy and Regulation 4100 also includes requirements regarding background checks and fingerprinting that align with the Nevada Revised Statutes.

Additional guidance may be found on the CCSD "Protect Our Kids" website. The website includes links with helpful information, documents (including Frequently Asked Questions), and training videos related to Policy and Regulation 4100. The website is available at [csd.net/protectourkids](http://csd.net/protectourkids).

## SAFE AND RESPECTFUL LEARNING ENVIRONMENT

The District is committed to providing a safe, secure, and respectful learning environment for all students and employees

at all District facilities, school buildings, on school buses, on school grounds, and at school-sponsored activities. CCSD strives to address bullying and cyberbullying so that there is no disruption to the learning environment and learning process. CCSD Policy 5137 outlines the requirements and process for ensuring safe and respectful learning environments are maintained. (Policy 5137 can be found at [csd.net](http://csd.net), keyword search "Policy 5137" or [https://csd.net/district/policies-regulations/pdf/5137\\_P.pdf](https://csd.net/district/policies-regulations/pdf/5137_P.pdf)).

The Nevada Legislature has defined bullying and cyberbullying. Bullying and/or cyberbullying behavior are prohibited. CCSD will comply with the reporting, notice, and investigation requirements set forth in the laws and regulations.

### The following reporting mechanisms are applicable to bullying and cyberbullying.

**1. Students:** It is the policy of CCSD to encourage students who are subjected to, witness, or overhear incidents of bullying and cyberbullying to report such incidents. Students should report any incident(s) of bullying and cyberbullying to a teacher, counselor, or a school administrator. Students are also encouraged to report knowledge of bullying and cyberbullying via SafeVoice, an anonymous reporting system, which can be accessed 24 hours a day, seven days a week, and 365 days a year. SafeVoice reports can be made through the hotline by calling 1-833-216-SAFE (7233), electronically at [safevoicenv.org](http://safevoicenv.org), or through a free mobile app available in the app store for either Android or iPhone.

**2. Employees:** Any CCSD teacher, administrator, principal, coach, or other staff member who witnesses, overhears, or receives information about an incident of bullying and/or cyberbullying at any CCSD facility, on school grounds, in school buildings, on school buses, or at school-sponsored activities, shall report it to the principal or the principal's designee as soon as practicable, but not later than a time during the same day on which the teacher, administrator, principal, coach, or other staff member witnesses or receives information about the incident.



### STUDENT HARASSMENT PROHIBITED

CCSD supports a learning environment that is free from discrimination, harassment, and intimidation because of a student's protected status in order to best promote student learning. Where a student has experienced harassment, the District will act promptly and appropriately to prevent its recurrence and correct its discriminatory effects on the complainant and others, if appropriate. Protected status includes age, race, color, national origin, ethnicity, ancestry, religion, gender identity or expression, sexual orientation, physical attributes, disability, and sex.

### Sexual Harassment

The federal Title IX regulations pertaining to sexual harassment were recently amended. CCSD does not discriminate on the basis of sex in its education programs or activities, and is required by Title IX not to discriminate in such a manner.

Sexual harassment is defined as conduct on the basis of sex that satisfies one or more of the following:

1. An employee of the District conditioning the provision of an aid, benefit, or service of the District on an individual's participation in unwelcome sexual conduct (i.e., *quid pro quo* sexual harassment). This applies to all employees.
2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to an education program or activity. This applies to all students and employees.
3. Sexual assault, dating violence, domestic violence, or stalking, as those terms are defined under certain federal laws. (For a full definition of those terms, visit [ccsd.net](http://ccsd.net), keyword search "Title IX.") This applies to all students and employees.

Under Title IX, CCSD must respond when any employee or official of the District with authority to institute corrective measures has actual knowledge (sees, hears, or otherwise learns) of sexual harassment that occurred within an education program or activity. When any employee or official of the District with authority to institute corrective measures has actual knowledge of such sexual harassment, that person has a duty to report it to CCSD's Title IX Coordinator. The Title IX Coordinator may be contacted by email at [TitleIXCoordinators@nv.ccsd.net](mailto:TitleIXCoordinators@nv.ccsd.net), by phone at (702) 799-5087, or by mail at 5100 W. Sahara Ave., Las Vegas, NV 89146.

A complainant (alleged victim) may file a formal complaint with the Title IX Coordinator at the contact information above. In addition, any person may report sexual harassment to the Title IX Coordinator at the contact information above.

Upon receipt of a formal complaint or a report of sexual harassment, the Title IX Coordinator will coordinate the District's efforts to comply with its obligations under the law. The District will respond promptly and in a manner that is not deliberately indifferent, meaning not clearly unreasonable in light of the known circumstances.

To read a full version of the new Title IX complaint and response process, including the grievance and investigation procedures, visit [ccsd.net](http://ccsd.net), keyword search "Title IX."

Retaliatory behavior against any complainant or any participant in the Title IX complaint process is prohibited.

In addition to contacting the Title IX Coordinator, the Office for Civil Rights (OCR) may also be contacted by sending a complaint or inquiry regarding Title IX to the United States Department of Education - Office for Civil Rights, 915 2nd Ave. Room 3310, Seattle, Washington 98174-1099. The email address is [OCR.Seattle@ed.gov](mailto:OCR.Seattle@ed.gov).

### Harassment Not Based on Sex

For all other types of harassment that are not based on sex, harassment is defined as any verbal, visual, or physical conduct that is sufficiently severe, persistent, or pervasive that it adversely affects, or has the purpose or logical consequence of interfering with the student's educational program or creates an intimidating, hostile, or offensive school atmosphere. Harassment, whether it is by students, staff, or third parties in the school community, is strictly prohibited, and will subject the perpetrator to disciplinary action. See [ccsd.net](http://ccsd.net) (Keyword search "Regulation 5141.2"). It is the principal's responsibility to take actions as necessary to protect students and District personnel from harassment by students or staff, using the grievance complaint procedure.

Any student, male or female, who feels that he/she is a victim of harassment should immediately contact his/her teacher and/or principal, unless the principal or teacher is believed to be part of the harassment, in which case contact should be made with the appropriate School Associate Superintendent, Division Administrator, or the Executive Manager, Diversity and Affirmative Action, ADA/Title IX Coordinator by email at [colecg@nv.ccsd.net](mailto:colecg@nv.ccsd.net), by phone at 702-799-5087, or by mail at 5100 W. Sahara Ave., Las Vegas, NV 89146.

Any CCSD employee who receives a harassment complaint from a student or observes harassing conduct shall notify the principal. The principal shall ensure that the complaint is promptly and appropriately investigated and will ensure that there is an opportunity to present witnesses and other evidence. If the investigation is not conducted promptly, the appropriate School Associate Superintendent, Division Administrator, or the Executive Manager, Diversity and Affirmative Action, ADA/Title IX Coordinator will be notified.

Retaliatory behavior against any complainant or any participant in the complaint process is prohibited.

Harassment in any form against students by either a student or a District employee is grounds for severe disciplinary action. For students, it may be the basis for suspension/expulsion in accordance with the existing disciplinary procedures. For staff, it may result in disciplinary action up to and including dismissal. If there is a concern that the behavior constitutes bullying, it should also be reported under the bullying procedures set forth in CCSD Policy 5137.

In addition, the Office for Civil Rights (OCR) may also be contacted by sending a complaint or inquiry to the United States Department of Education - Office for Civil Rights, 915 2nd Ave. Room 3310, Seattle, Washington 98174-1099. The email address is [OCR.Seattle@ed.gov](mailto:OCR.Seattle@ed.gov).

### STUDENT WELLNESS REGULATION

CCSD is committed to providing an environment in which students can make healthy food choices and have opportunities to be physically active. Regulation 5157 defines nutrient standards for food and beverages sold or given away to students in all school venues during the period from midnight

before, to 30 minutes after, the end of the official school day. This includes, but is not limited to, student stores, vending machines, cafeteria a la carte lines, fundraising, and all activities sponsored by school organizations (clubs, sports, PTA, etc.) conducted on school property during the school day, and the CCSD Food Service Department. The nutrient standards limit calories, fat, sugar, and sodium; prohibit carbonated beverages and caffeine with the exception of trace amounts of naturally-occurring caffeine substances such as chocolate milk (although caffeine is permitted at the high school level if approved by administration), and define acceptable portion sizes. More details about the student wellness regulation are available online at [ccsd.net](http://ccsd.net) (keyword search "Regulation 5157").

### TRANSPORTATION FOR STUDENTS WITH DISABILITIES

Students with disabilities participate in general education bus transportation unless they demonstrate a disability-related need for special education school bus transportation. School-based facilitators assist by forwarding requests for service through appropriate case managers per Individualized Education Programs (IEP) or Section 504 plans.



Parents/guardians requesting student transportation for medical reasons should contact the school nurse to obtain the appropriate form(s). Anyone with concerns regarding transportation and bus schedules that impact a student's school day should contact the principal of the school where the concern originated. The designated District employee responsible to work with the school principal in resolving complaints about school bus transportation is the Director of Transportation or designee who can be contacted at 702-799-8100.

The building principal (or designee) is also the primary contact person for concerns that arise at the school and on the school bus regarding concerns of disability discrimination, including disability harassment. The designated District office that is responsible to work with the school principal in resolving complaints concerning disability discrimination relating to transportation is the Executive Director, Office of Compliance and Monitoring, Student Services Division, who can be contacted by phone at 702-799-1020 or by email at [0135-ocm@nv.ccsd.net](mailto:0135-ocm@nv.ccsd.net).

The building principal will work with the designated employee and respond to the inquiry within a reasonable period of time. If applicable, these concerns also may be addressed by contacting the office of the appropriate School Associate Superintendent of the particular school or by using the District's complaint resolution process outlined in CCSD Regulation 1213.1.

### TREATMENT OF STUDENTS AND FAMILIES OUTLINED

Board Governance Policy SE-3 provides that with respect to interactions with students and their families or those enrolling to be students, the superintendent shall cause conditions, procedures, or decisions, which support student learning and which are safe, dignified, equitable, nondiscriminatory, and/or nonintrusive. See [ccsd.net](http://ccsd.net) (keyword search "Governance Policies").

# TRANSPORTATION / FOOD SERVICE



ONCE IN-PERSON CLASSES RESUME, CCSD WILL OFFER TRANSPORTATION FOR ELIGIBLE STUDENTS. PLEASE READ OUR POLICIES BELOW.

## TRANSPORTATION

The Clark County School District provides school bus transportation for general education students who reside two or more miles from their zoned school. Exceptions may apply for students with special and/or medical needs.

Parents/guardians can obtain information on school bus transportation by visiting the Transportation website at [transportation.ccsd.net](http://transportation.ccsd.net), including checking on transportation eligibility for their child(ren) and viewing bus stop information by scrolling down the page and clicking on "Want to Check if Your Child Can Ride the Bus?" Information can also be obtained by downloading the bus tracking app **Onboard**, accessing the Infinite Campus account approximately four weeks prior to the start of each school year, or calling 702-799-8100.

Bus stop locations for students attending a Magnet School are at designated, centralized locations throughout the District. Magnet bus stop locations are limited to support student ride times within 60 minutes in length. In accordance with District Regulation 3531: "The ultimate responsibility of safe student passage to and from school/pickup points rests with the parent or legal guardian."

For information pertaining to transportation for students with disabilities, see Page 30 in the Legal Notices section of this document.

[transportation.ccsd.net](http://transportation.ccsd.net)

## FOOD SERVICE

Breakfast is available at no cost to all students.

Lunch prices – \$2 for elementary school  
\$3.25 for middle school and high school

The Food Service website, [ccsd.net/foodservice](http://ccsd.net/foodservice), provides pricing information, nutrition policy as well as the approved snack and beverage list. The site also links to the digital platform where the school menus and nutrition details can be found: [ccsd.nutrislice.com](http://ccsd.nutrislice.com). It also includes a link to [myschoolbucks.com](http://myschoolbucks.com), where it is possible to make online payments to a student's meal account and view what items your child has purchased.



### Free or Reduced-Price Meals

Many students are eligible for free or reduced-price meals through the National School Lunch Program available in all CCSD schools. The program provides nutritious meals (breakfast and lunch) every school day and does not identify students who receive a free meal from those who pay for meals. The income guideline eligibility chart is available at [fns.usda.gov/school-meals/income-eligibility-guidelines](http://fns.usda.gov/school-meals/income-eligibility-guidelines).

For prompt processing of applications, please apply online at [myschoolapps.com](http://myschoolapps.com). This website is user friendly and speeds up the approval process, and it is more accurate. A new application must be submitted each new school year. Online applications will be available beginning July 1, 2020, through [myschoolapps.com](http://myschoolapps.com). Paper applications will be available at school cafeterias upon request. Please submit applications as soon as possible to allow time for processing. Parents are advised that benefits will not begin until the application is processed and approved by the Food Service Department. Applications for meal benefits may be submitted at any time throughout the school year.

Students who qualified for free or reduced-price meals at the end of the last school year may eat according to last year's eligibility status while applications for the current year are processed. However, last year's eligibility will expire on October 5, 2020. Students without an approved 2020-21 application after that date will be required to pay for meals.

Anyone who needs assistance or has questions regarding the application may call 1-800-819-7556 or email [myschoolmeals@nv.ccsd.net](mailto:myschoolmeals@nv.ccsd.net).

### Special Diet Renewals

At the beginning of the school year, please review your student's special diet with the school's Health Office. The forms to renew, update, or discontinue a special diet may be found at <https://ccsd.net/departments/food-service/special-diets>.



*This institution is an equal opportunity provider.*

# Useful Phone Numbers

(All Numbers – Area Code 702)

Adult Education .....	799-8650	*Safekey – City of Las Vegas .....	229-3399
Alternative Education/Behavior Schools .....	855-9775	*Safekey – City of North Las Vegas .....	633-1608
Board of School Trustees .....	799-1072	*Safekey – Clark County Parks and Recreation .....	455-8251
Career and Technical Education .....	799-8462	SafeVoice .....	1-833-216-SAFE (7233)
CCSD Switchboard (general information) .....	799-CCSD (2273)	School-Community Partnership Program .....	799-6560
Community Services Department/Public Concerns .....	799-5830	School Police Dispatch (crime reporting) .....	799-5411
Curriculum and Professional Development Division .....	799-5119	Special Education .....	799-5471
Early Childhood/Pre-K .....	799-7479	Superintendent’s Office .....	799-5310
English Language Learner Program .....	799-2137	Testing .....	799-1041, option 2
Equity and Diversity Education .....	799-8484	The Public Education Foundation .....	799-1042
Family and Community Engagement Services (FACES) .....	799-0303	Title I Services HOPE (support for homeless students) .....	855-6682
Food Service .....	799-8123	Transcripts .....	799-2487
Health Services .....	799-7443	Transportation .....	799-8100
Homeschool .....	799-8630 x5214	User Support Services Campus Portal Help Desk .....	799-PORT (7678)
Job Hotline (out-of-district) .....	799-1000	User Support Services Parent/Student	
Magnet School Office .....	799-8492	Technical Support Help Desk .....	799-2988
Open Enrollment (procedures) .....	799-6430	Zoning .....	799-6430
Region 1 .....	799-0648		
Region 2 .....	799-2939		
Region 3 .....	799-0059		
*Safekey – Boulder City Parks and Recreation .....	293-9256		
*Safekey – Henderson Parks and Recreation .....	267-4100		

**DO YOU HAVE A QUESTION, NEED ASSISTANCE, OR ARE NOT SURE WHERE TO CALL? CONTACT US AT 702-799-CCSD (2273), OR ENGAGE@NV.CCSD.NET.**

*\*(Note: Safekey programs are not CCSD programs. These programs are sponsored by and offered under the direction of the respective local governments. For questions, please contact the appropriate local government in your area.)*

Reconnecting with Our **Students**

For the latest plans and protocols for reopening our schools and reengaging our students, visit [reconnect.ccsd.net](http://reconnect.ccsd.net)

## TEACHING DIGITAL CITIZENSHIP

Digital citizenship is the norms of appropriate, responsible technology use. It’s important we help today’s youth navigate digital communication, cyberbullying, internet safety, and other digital dilemmas. When it comes to being a good consumer and educator in a digital world, it’s hard to determine what is and is not common sense.

**CommonSense.org** is an independent, nonprofit organization that offers free K-12 digital literacy and citizenship curriculum for educators and families. Common Sense Education provides teachers with resources to harness the power of technology for learning and life. Common Sense Media provides families with reviews and advice they need to make smart choices in the digital age. At **CommonSense.org** you will find learning resources for supporting today’s youth in becoming a good digital citizen.



**CCSD**  
CLARK COUNTY  
SCHOOL DISTRICT

Visit [ccsd.net](http://ccsd.net) for a variety of news and information about the Clark County School District, or follow us on social media [@ClarkCountySch](https://twitter.com/ClarkCountySch) (Twitter, Instagram), [YouTube.com/ClarkCountySchoolDistrict](https://www.youtube.com/ClarkCountySchoolDistrict), and [Facebook.com/ClarkCountySchoolDistrict](https://www.facebook.com/ClarkCountySchoolDistrict).

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CLARK COUNTY SCHOOL DISTRICT 5100 W. SAHARA AVENUE, LAS VEGAS, NV 89146-3406 PHONE: 702-799-CCSD (2273)

